

Approved 6/18/2022

**Town Administrator Screening Committee**

**June 6, 2022 Minutes**

Attendees: Glenn Pavlicek (Chair), Maritta Manning Cronin, Beverly Ross Denny, Deborah Felton, Patricia Latimore, Joseph Parlavecchio, Cheryl Toulias, Richard Wells, Michael Zillas.

Consultant: Mary Aicardi

The meeting was called to order by the Chair, Glenn Pavlicek at 5:30 p.m.

Motion made and seconded (Wells/Felton) to approve the minutes of the April 11 meeting. Passed by unanimous roll call vote.

Motion made and seconded (Wells/Felton) to approve the minutes of the May 9 meeting. Passed by unanimous roll call vote.

Mary Aicardi-once we decide on list, Mary will invite candidates.

Discussion on where to interview candidates. Wells suggested Curry College or COA. Wells will follow-up and report back to Mary.

Interviews June 18-21-23.

Motion made and seconded (Wells/Cronin) to go into Executive Session for the purpose of considering applicants for employment or appointment by a preliminary screening committee. The Chair declared that Executive Session was necessary and that we would not be returning to open session, but would be adjourning directly from the executive session. Passed by unanimous roll call vote.

The committee moved into Executive Session at 6:00 p.m.