



Select Board

Meeting Packet

April 8, 2025

Article XX To see if the Town will vote to amend Chapter 105 Alcoholic Beverages of the General Bylaws by striking Section 105-1 Consumption on Town property prohibited; consumption on leased premises and replacing it with the following:

§ 105-1 Consumption on Town property and leased premises.

A. Drinking, sale or possession of alcoholic beverages, as defined in Chapter 138 of the Massachusetts General Laws (for purposes of this Section 105-1, “Alcoholic Beverages”), while in a building owned by the Town of Milton (for purposes of this Section 105-1, a “Town Building”) or upon land owned by the Town of Milton, is prohibited, except that one-day licenses for the drinking, sale or possession of alcoholic beverages in a Town Building or upon land owned by the Town of Milton may be authorized by the express advance approval of the Select Board and, in addition, if different from the Select Board, the public body responsible for the care, custody, and control of the subject Town Building, provided that (i) all requirements under Massachusetts General Laws, including M.G.L. c. 138, Section 22A shall be met; (ii) all applicants for such one-day liquor licenses shall obtain amounts of insurance and shall indemnify the Town as determined by the Select Board after consultation with Town counsel and the Town’s insurer; (iii) all alcohol shall be served by bartenders who have completed the Training for Intervention Purposes (TIPS) program, or such similar subsequent program designed to limit the risks of underage drinking and overconsumption; and (iv) the Select Board shall work with the Milton Police Department to reduce potential impacts of such licenses on adjacent neighborhoods.

For purposes of this Section 105-1, the phrase “Town of Milton” shall include any department, office, public body or other entity of the Town.

The requirements of this Section 105-1 shall exist independent of, and in addition to, any applicable requirements of law relating to Alcoholic Beverages, including without limitation Chapter 138 of the Massachusetts General Laws.

B. Whoever violates any provision of this section shall be fined an amount of \$300 for each offense.

and to authorize the Town Clerk to assign or amend chapter and section numbers; and act on anything relating thereto.

ARTICLE 37 To see if the Town will vote to amend the General Bylaws by inserting the following new Chapter XX Protection Against Light Trespass

PURPOSE

The purpose of this Chapter XX is to protect a Person from the intentional and unintentional Light Trespass caused by another Person.

DEFINITIONS

“Lamp” means the bulb or other light-emitting portion of a Luminaire, not inclusive of any reflective or refractive optics used to direct light.

“Light Trespass” means a condition in which artificial light emitted from a Luminaire on one property is directed in such a manner that the light source or glare is visible from any other property and constitutes public hazard or a nuisance.

“Luminaire” means a complete lighting assembly, consisting of a Lamp, housing, optic(s), and other structural elements, but not including any mounting pole or surface.

“Person” means an individual, a member of a limited liability company, a partnership, or a corporation.

“Public hazard or nuisance” means lighting that, by virtue of its intensity, brightness, area of coverage, position or direction causes to adjacent property or occupants thereof visual discomfort or other physical harm or damage, or a substantial and unreasonable interference with the use and enjoyment of such property.

“Town” means the town of Milton, MA.

ENFORCEMENT

The Select Board, in its sole discretion, shall determine if a Light Trespass constituting a public hazard or nuisance exists. Any complaint about Light Trespass shall be made to the Select Board office in writing with any additional material needed to determine that Light Trespass exists. The Select Board shall notify the property owner of its intention to review a complaint regarding light trespass at their property within ten (10) business days of receiving the complaint in writing and request any documentation or response the property owner deems appropriate to prove there is no violation of Light Trespass. The Select Board or its designee shall conduct a site visit to review the complaint and observe conditions. The Select Board or its designee shall prepare a written summary of existing conditions. Within forty-five (45) days of receiving the initial complaint the Select Board shall hold a meeting to determine if Light Trespass violation exists. During this timeframe the property owner may take steps to rectify the alleged Light Trespass.

The Select Board shall take into consideration the following conditions, or any other information deemed appropriate to determine the outcome of the Light Trespass complaint:

1. Lights directly shining into another's windows;
2. Excessive glare;
3. What angle the fixtures are affixed to the property to create poorly directed lighting;
4. Outdoor lights on a timed motion sensor;
5. Lumens levels that are too bright for the area that would impact sleeping, enjoying one's own property while outdoors, or directly impacting the enjoyment of the night sky;

- a. appropriate lumens levels for residential neighborhoods:
 - i. Step lights: 100 lumens or less;
 - ii. Path lights: 200 lumens or less
 - iii. Landscape lights: 300 lumens or less
 - iv. Wall lights: 600 lumens or less
 - v. String lights: 100 lumens or less per bulb
 - vi. Pond/pool lights: 400 lumens or less
 - vii. Security lights: 1300 lumens or less, on a motion sensor
 - viii. LED flood lights: 800 lumens or less
- b. Any lumens levels in question shall be measured by a Town employee designated by the Select Board by using a light meter and submitted to the Select Board for consideration.

VIOLATIONS

A condition determined by the Select Board to constitute a public hazard or nuisance shall be in violation of this bylaw. Persons found in violation shall have thirty (30) days to rectify the violation after which each additional day during which the violation exists shall constitute a separate offense.

RELIEF

The Town shall have the right to bring a civil action to enforce the provisions of this bylaw and to seek remedies as allowed by law, including, but not limited to injunctive relief, monetary damages; or other relief as directed by a court with jurisdiction over the matter.

PENALTY

Any person or entity who violates this By-Law shall receive a warning for the first violation and shall be liable to the Town of Milton in the amount of \$50 for the second violation and in the amount of \$100 for each subsequent violation, which money shall inure to the Town of Milton for such uses as the Select Board may direct. Fines shall be recovered by indictment or on complaint before the District Court or by noncriminal disposition in accordance with MGL c. 40 S. 21D. Each separate instance of noncompliance following the issuance of any warning or citation pursuant to this section shall constitute a separate violation.

And to authorize the Town Clerk to assign or amend chapter and section numbers; and to act on anything relating thereto.

RECOMMENDED that the Town vote Yes.

COMMENT:

TOWN OF MILTON

2025



Annual Town Meeting

Tuesday, April 29, 2025 ELECTION

Monday, May 5, 2025 TOWN MEETING

Milton High School Auditorium

7:30 p.m.

WARRANT

**INCLUDING THE REPORT OF THE WARRANT COMMITTEE
AND RECOMMENDATIONS ON ARTICLES
as required by Chapter 75, Section 1, of the General Bylaws of Town**

PLEASE BRING THIS REPORT TO TOWN MEETING

2025
ANNUAL TOWN ELECTION

Commonwealth of Massachusetts, SS
County of Norfolk

To any of the constables of the Town of Milton in said County:

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Milton, qualified to vote in Elections and Town affairs, to meet at the several designated polling places in their respective Precincts in said Milton, to wit:

In Precinct 1.	Tucker School, Blue Hills Parkway
In Precinct 2.	Milton Senior Center, Walnut Street
In Precinct 3.	Cunningham Park Community Center, Edge Hill Road
In Precinct 4.	Milton Senior Center, Walnut Street
In Precinct 4A.	Milton Senior Center, Walnut Street
In Precinct 5.	Copeland Field House, Milton High School, Gile Road
In Precinct 6.	Cunningham School Gymnasium, Edge Hill Road
In Precinct 7.	Cunningham Park Community Center, Edge Hill Road
In Precinct 8.	Cunningham School Gymnasium, Edge Hill Road
In Precinct 9.	Copeland Field House, Milton High School, Gile Road
In Precinct 10.	Tucker School, Blue Hills Parkway

On Tuesday, April 29, 2025, next at 7 o'clock in the forenoon, then and there to bring in to Precinct Officers of their precincts their votes on the one ballot respectively the following Town Officers to wit:

Two members of the SELECT BOARD and SURVEYOR OF THE HIGHWAY for a term of three years
A TOWN MODERATOR for a term of three years
One ASSESSOR for a term of three years
Two SCHOOL COMMITTEE members for a term of three years
One PARK COMMISSIONER for a term of three years
One member of the BOARD of HEALTH for a term of three years
Three TRUSTEES of the PUBLIC LIBRARY for a term of three years
Four CONSTABLES for a term of three years
One TRUSTEE of the CEMETERY for a term of five years
One member of the HOUSING AUTHORITY for a term of five years
Two members of the PLANNING BOARD for a term of three years.

One hundred one Town Meeting Members as follows:

Precinct One:	Nine for a term of three years
	One for a term of two years to fill a vacancy
	One for a term of one year to fill a vacancy
Precinct Two:	Ten for a term of three years
	One for a term of one year to fill a vacancy
Precinct Three:	Ten for a term of three years

Precinct Four & Four A	Eleven for a term of three years
Precinct Five:	Nine for a term of three years
Precinct Six:	Nine for a term of three years
Precinct Seven:	Ten for a term of three years
Precinct Eight:	Ten for a term of three years
Precinct Nine:	Ten for a term of three years
Precinct Ten:	One for a term of two years to fill a vacancy Eight for a term of three years One for a term of one year to fill a vacancy

QUESTION 1

“Shall the Town of Milton be allowed to assess an additional \$8,800,000.00 in real estate and personal property taxes for the purpose of funding the operating budgets of the Town and the Public Schools and an additional \$700,000.00 in real estate and personal property taxes for the purpose of funding an Operating Budget Stabilization Fund for the fiscal year beginning July 1, 2025?

YES _____ NO _____”

For these purposes the polls will be open at each and all of said precincts at seven o’clock in the forenoon and will be closed at eight o’clock in the evening.

And thereupon by adjournment of said meeting on the following Monday to wit, May 5, next at 7:30 o’clock in the evening at the Milton High School Auditorium, 25 Gile Road in said Milton, then and there to act upon the following articles to wit:

Articles 1 through **XX** inclusive appearing in regular type on the following pages.

And you are directed to warn said inhabitants qualified as aforesaid to meet at the times and places and for the purposes herein mentioned by posting attested copies of the Warrant in each of the Post Offices of said Town seven days before the twenty-ninth day of April.

Hereof fail not and make due return of this Warrant with your doings thereon to the Town Clerk, on or before said thirtieth day of April, next.

Given under our hands at Milton this of 25th day of March, 2025.

Richard G. Wells, Jr.
Roxanne F. Musto
John C. Keohane
Erin G. Bradley
Benjamin D. Zoll

A True Copy: Attest

William J. Neville
Constable of Milton

FY25 AND FY26 BUDGETED REVENUE

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FY25 AND FY26 BUDGETED EXPENDITURES

DRAFT

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In compliance with the American with Disabilities Act, this Warrant can be made available in alternative formats. The May 5, 2025 Annual Town Meeting, if requested, will be offered by assisted listening devices or an interpreter certified in sign language. Requests for alternative formats should be made as far in advance as possible.

Should you need assistance, please notify the SELECT BOARD at 617-898-4843 or 617-696-5199 TTY.

Smoking and other tobacco use is prohibited in school facilities and outside on the school grounds by MGL Chapter 71, Section 37H, “An Act Establishing the Education Act of 1993.” This law applies to any individual at any time.

Strong fragrances cause significant adverse reactions in some people, such as migraine headaches. Products with strong fragrances include personal care products such as perfume, cologne, fragranced hair products, after shave lotion, scented hand lotion, etc. Attendees at Town Meeting are requested to avoid wearing products with strong fragrances. As an accommodation to persons with such adverse reactions, and to allow safe and free access to the auditorium, the lobby and restroom, attendees at Town Meeting who are wearing products with strong fragrances, or who think they may be wearing products with strong fragrances, are requested to sit away from the sections nearest to the lobby entrance.

MESSAGE FROM THE TOWN MODERATOR ROBERT G. HISS

Welcome to the 2025 Annual Town Meeting!

As elected Town Meeting Members you will be participating directly in the governance of your town. “The town meeting, oldest expression of democracy in the Western Hemisphere, survives with unabated vigor in the rural sections of the New England States.” Hernane Tavares de Sa, “Town Meeting Tonight” in America, June 1949, p.8. Your active participation assures that Milton’s own tradition of “unabated vigor” during the deliberations, debates and votes on the warrants presented for your consideration will continue.

The presiding officer for this Town Meeting is your Moderator who is empowered “to give liberty of spech, and silence unceasable and disorderly speakeings, [and] to put all things to a voate . . . ” The fundamental Orders of Connecticut, Secs. 6 and 10 (1639). See also the Body of Liberties, Secs. 54 and 71 (Massachusetts, 1641). The procedures and process for the conducting of town meeting in Milton stems from a combination of directives set forth in the bylaws of the Town and in traditions that have developed over the long history of the Town Meeting in Milton. So that each Town Meeting Member may understand the basic rules and procedures followed in order to enhance his/her participation in the process, I take this occasion to review some of the fundamental rules which will govern the debates and votes on the warrants presented for your consideration and judgment. We will follow the rule 15 which describes the Consent Agenda, adopted at our May 7, 2018, Annual Town Meeting. I plan to mail a Consent Agenda prior to this year’s Town Meeting.

First, Town Meeting Members are required to check in with the Town Clerk and to be seated in the lower part of the auditorium, which is demarcated and reserved for Town Meeting Members. Town citizens and others who are not Town Meeting Members are required to be seated in the upper part of the auditorium.

Second, any Town Meeting Member wishing to speak to any article or pending related matter will first go to the nearest microphone and, upon being recognized by the Moderator, will identify herself/himself by giving his or her name and precinct. If you have not been recognized by the Moderator, you are not permitted to speak to the meeting. On occasion members will informally alert the Moderator that they desire to be recognized to speak on a certain article. While your Moderator will attempt to remember who desires to be recognized on any article, please be advised that the only way in which a member can be sure to be recognized is to go to a microphone and wait to be recognized.

Third, by longstanding tradition, while any other voter of the Town who is not a Town Meeting Member may not vote, he or she may be recognized to address Town Meeting providing that the voter in advance of the particular session has obtained permission from the Moderator.

Fourth, any person having a monetary or equitable interest in, or who is employed as an attorney or otherwise by another person interested in, any matter under discussion shall disclose the fact of his or her interest or employment before speaking thereon.

Fifth, with reference to each article in the warrant the recommendation of the Warrant Committee shall ordinarily be considered to have been presented in the form of a motion by the Chairperson which has been seconded by the Secretary or other member of the Warrant Committee who is a Town Meeting Member. Unless the Moderator otherwise expressly states at the time, the question to be voted on under each article will usually be whether or not to accept the recommendation of the Warrant Committee. In other words, generally the recommendation of the Warrant Committee is the main motion pending under the Article. In the event that the Warrant Committee recommends a NO vote on an article, the question will be presented as a vote on a motion made and seconded to approve the article, i.e., Members will vote YES if they favor the article and NO if they oppose the article, as recommended by the Warrant Committee.

Sixth, pursuant to Section 4 of Chapter 2 of the Town's bylaws, the Moderator requires that all substantive or complex motions be reduced to writing and presented to the Moderator before submission to the meeting.

Seventh, by longstanding tradition, "Town Meeting Time, A handbook of Parliamentary Law" 3rd Edition, will, in addition to the bylaws of the town of Milton and the laws of the Commonwealth of Massachusetts, be the rules of order for this meeting.

Eighth, any member desiring to show slides, make a PowerPoint presentation or any other visual material before the meeting must make appropriate arrangements and inform the Moderator.

Ninth, members are urged to obtain all information needed by them prior to the meeting. However, by tradition the Moderator will recognize any Town Meeting Member for the purpose of requesting additional information relevant to the matter under consideration. All such requests must be directed solely to the Moderator who will attempt to ascertain the most appropriate official who should answer such an inquiry. Answers will not be provided while the member still has the floor in order to prevent the temptation to cross-examine the person providing the information, which is not permitted. However, the Moderator will separately recognize a member once for the purpose of posing a follow-up question. Sometimes the information is not available or is not immediately available and the request for information will simply not be fulfilled.

Tenth, when it is announced by the Moderator that the Meeting will proceed to vote, debate will be closed and the pending question will be put to the Town Meeting.

Eleventh, upon a question being put to the Town Meeting, the Moderator will first determine by voice vote the sense of the Meeting. If the Moderator is unable to decide by the sound of the voices or if his announcement of the vote is doubted by seven Town Meeting Members standing in their place, the Moderator shall then proceed to have a standing vote on the question. If the vote is further doubted by twenty-five Town Meeting Members standing in their places, then there will be a roll call of the meeting with the Town Clerk calling the name of each Town Meeting Member in alphabetical order and each Town Meeting Member upon his/her name being called shall rise in place and answer YES or NO.

When an electronic voting system approved by the Moderator is in use, upon a question being put to the Town Meeting, the Moderator will determine by electronic vote the sense of the meeting and shall

announce the vote as displayed by the electronic voting system. No town meeting member shall be allowed to vote after the vote is declared.

Twelfth, no vote shall be reconsidered at the same meeting, except upon a motion made within one hour of the adoption of such vote, unless by two-thirds vote, provided that the time which elapses during any adjournment of the meeting shall be excluded in computing the hour since the adoption of the vote.

Thirteenth, because of the constraints of state law pursuant to Proposition 2-1/2, the budget articles as recommended by the Warrant Committee to this Town Meeting are at the maximum tax levy limitation permitted by state law pursuant to Proposition 2-1/2. While the Moderator will entertain motions to amend budget articles upward, the Town's total appropriation may not exceed the Proposition 2-1/2 limit. Thus, to avoid potential chaos, and the necessity for additional meetings to balance the Town's appropriation within the levy limit on the amount of revenue that the town may raise by property tax, your Moderator both urges and expects that any Member offering an upward amendment to a budget article will also for the benefit of fellow Town Meeting Members specify an offsetting decrease in some other line item, or specify what additional source of revenue is or will be available. In addition, it is also permissible to make increased funding subject to an override ballot vote by the registered voters of the Town.

Fourteenth, each person speaking to an article or amendment is limited to ten (10) minutes and no person may speak on a question more than once when any other person desires to be heard, or more than twice on the same question without permission of the Town Moderator. Pre-approved presentations will not necessarily be limited to 10 minutes at the discretion of the Moderator.

Fifteenth, At least five business days prior to the opening of the first session of the Annual Town Meeting or any Special Town Meeting, the moderator may propose to all members a "Consent Agenda" listing all articles which, based on the records of recent town meetings, the Moderator deems to be non-controversial. At the first session of the meeting, at the request of any five members present, any article shall be removed from the Consent Agenda so that it can be debated and voted upon in accordance with the provisions of Town Meeting's Rules. A member requesting to remove an article from the Consent Agenda may state the reasons for the request, without debate. All articles remaining in the Consent Agenda shall then be voted upon, without debate, with a 2/3 vote required for adoption.

With these procedures in mind, I am confident that the Town Meeting will provide a forum for full debate and careful consideration of the **XX** articles and recommendations of the Warrant Committee.

Robert G. Hiss

Town Moderator

REPORT OF THE WARRANT COMMITTEE FOR THE 2025 ANNUAL TOWN MEETING

Greetings to the Honorable Select Board, Town Meeting Members and Residents,

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ARTICLE 1 To hear and act upon the report of the Town Accountant and other Town Officers and Committees.

Submitted by the Select Board

RECOMMENDED that the Town vote to accept the report of the Town Accountant and other Town Officers and Committees.

COMMENT: The Town of Milton Annual Report for FY25 has been provided to Town Meeting Members and is available online at townofmilton.org, under Departments, Town Moderator, Town Reports.

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ARTICLE 2 To see if the Town will vote to amend the appropriations voted at the 2024 Annual Town Meeting for the twelve-month period beginning July 1, 2024, by amending the amount appropriated under Article 33 to the Reserve Fund from \$265,000 to \$965,000, which sum shall be appropriated from funds certified by the Department of Revenue as free cash; and to act on anything relating thereto.

Submitted by the School Committee

RECOMMENDED that the Town vote to amend the following appropriation voted by the 2024 Annual Town Meeting by the article referenced in the table below for the twelve-month period beginning July 1, 2024:

<u>Description</u>	<u>2024 Annual Town Meeting Article</u>	<u>Current FY2025 Appropriation</u>	<u>FY2025 Adjustment</u>	<u>Revised FY2025 Appropriation</u>
Reserve Fund	33	\$265,000	\$700,000	\$965,000

And to meet said appropriation the sum of \$700,000 be appropriated from funds certified by the Department of Revenue as free cash.

ARTICLE 3 To see if the Town will vote to authorize the Town Treasurer to enter into compensating balance agreements during the fiscal year beginning July 1, 2025, in accordance with the provisions of General Laws, Chapter 44, Section 53F; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the Town vote YES.

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ARTICLE 4 To see what sum of money the Town will vote to appropriate for capital items; to determine how said appropriation shall be raised, whether by borrowing or otherwise; and to act on anything relating thereto.

Submitted by the Select Board and the Capital Improvement Planning Committee

RECOMMENDED that the Town appropriate the sum of \$5,793,500 to fund the capital projects listed below:

<u>Department</u>	<u>Description</u>	<u>Useful Life</u> (years)	<u>Amount</u>
<u>Bonded Capital Items:</u>			
Town Equipment	Administrative Vehicle	10	45,000
Town Equipment	Administrative Vehicle	10	45,000
DPW Equipment	Light Duty pick-up truck	10	70,000
DPW Equipment	5-ton six-wheel combo dump truck	15	300,000
DPW Projects	Roadway construction	15	1,000,000
DPW Projects	Sidewalk construction	15	100,000
Facilities - Schools	Generator – Tucker School	20	325,000
Facilities - Schools	Paving and curbing	20	250,000
Facilities - Town	DPW building and site improvements	20	500,000
Facilities - Town	Transit van	15	70,000
Fire	Fire Engine (replace Engine 2)	20	1,100,000
Library	Generator	20	350,000
Town Technology	Phone system upgrades	10	110,000
Water Enterprise	Utility Truck	15	85,000
Water Enterprise	Pick Up Truck	15	80,000
Water Enterprise	Water Meter Replacements	10	100,000
Sewer Enterprise	Water Meter Replacements	10	100,000
Stormwater Enterprise	Catch Basin Truck	15	250,000
Recommended Bonded Capital Items			4,880,000

Non-Bonded Capital Items:

Facilities – Town	C.O.A. A/V Equipment replacement	35,000
DPW Equipment	DEF Distribution System	55,000
Facilities - Schools	Roof top units – upgrades and improvements	75,000
Facilities - Town	Electric Vehicle charging stations	50,000
Facilities – Town	Replace Town Hall front entrance doors	45,000
Facilities – Town	Replace Town hall windows	47,500
Facilities – Town	Fire stations maintenance/improvements	30,000
Fire	Turnout gear	25,000
School Technology	End user devices	391,000
Town Technology	IT infrastructure upgrades	100,000

Town Technology	Software upgrades	25,000
Water Enterprise	Air Compressor	35,000
	Recommended Non-Bonded Capital Items	913,500
	Total Recommended Capital Items	5,793,500

and that to meet said appropriation the Treasurer, with the approval of the Select Board, is authorized to sell and issue bonds or notes of the Town, aggregating not more than \$4,880,000 under and pursuant to the provisions of Chapter 44, Section 7 and Chapter 44, Section 8 of Massachusetts General Laws, as amended, or any other enabling authority, for the purposes listed under the heading: "Bonded Capital Items" including the payment of costs incidental or related thereto, and to issue bonds or notes of the Town therefore, and that the Select Board be and hereby is authorized to accept and expend in addition to the foregoing appropriation one or more grants or gifts from any other public or private funding source; and that the sum of \$878,500 be appropriated from funds certified by the Department of Revenue as free cash for purposes listed under the heading Non-Bonded Capital Items; and that the sum of \$35,000 be appropriated from funds certified by the Department of Revenue as Water Enterprise Fund retained earnings.

COMMENT: This year the Town departments' FY26 capital requests, exclusive of Enterprise Fund infrastructure projects, submitted to the Capital Improvement Planning Committee (CIPC) totaled \$9.7 million. The level of requests reflects the millions of dollars in property, buildings and equipment owned by the Town and the necessity to maintain, rehabilitate and/or replace them, over time. Department heads worked collaboratively with the CIPC and Town Administrator to prioritize capital projects to be funded in FY26. The CIPC also notes that several capital projects were also approved at the February Special Town Meeting. It should be noted that there were many additional projects that are needed but could not be funded this year. The CIPC will catalog these unfunded requests for inclusion in future budget planning exercises.

The Warrant Committee recommends approval of this article.

ARTICLE 5 To see what sum of money the Town will vote to appropriate to the Select Board for the purpose of conducting a municipal audit for the fiscal year ending June 30, 2025; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the Town appropriate the amounts shown in the following tabulation under the heading "Recomm. FY26":

AUDIT	Actual	Approp.	Recomm.
	FY24	FY25	FY26
General Audit	63,500	65,500	67,000
OPEB Valuation	9,050	0	9,050
TOTAL AUDIT	72,550	65,550	76,050

and that to meet said appropriation the sum of \$76,050 be raised from the tax levy.

COMMENT: The FY26 recommendation represents an increase of \$10,500 from the FY25 appropriation. This increase is mainly attributed to the OPEB (Other Post-Employment Benefits) valuation being required every two years. The FY26 Audit budget of \$76,050 is based upon year two of a three-year contract covering the audit of the Town's financial statements for the fiscal year ending 6/30/24 (paid in FY25) through the fiscal year ending 6/30/2026.

The Warrant Committee recommends that this funding be approved.

ARTICLE 6 To see what sum of money the Town will vote to appropriate for the purpose of funding cost items not in departmental budgets for the twelve month period beginning July 1, 2025, for the collective bargaining agreements reached before or after this Town Meeting between the Town and bargaining units representing Town employees, such sums to be allocated to departments; and to act on anything related thereto.

Submitted by the Select Board

RECOMMENDED that the Town appropriate the amounts shown in the following tabulation under the heading "Non-contingent Recomm. FY26" and that the Town appropriate the amount shown in the following tabulation under the heading "Contingent Recomm. FY 26", contingent upon passage by the voters of the Town of Milton of an override ballot question under Chapter 59, Section 21C of the Massachusetts General Laws:

WAGE SET ASIDE - CBA	Actual	Approp.	Non- Contingent Recomm.	Contingent Recomm.
	FY24	FY25	FY26	FY26
	1,244,043	1,020,000	562,640	27,360

and that to meet said appropriation the sum of \$590,000 be raised from the tax levy.

COMMENT: This article provides a set-aside to fund non-school union collective bargaining agreements and reflects anticipated costs based on the Town's past collective bargaining agreements. All contracts with Town unions expire June 30, 2025, and negotiations with some units have commenced. All contracts with the unions representing Milton school employees have also expired and the set aside for bargaining agreements is included within the FY26 schools' appropriation request.

The non-contingent amount reflects the adjusted appropriation if the override is not approved based on what would be a lower number of Town employees.

ARTICLE 7 To see what sum of money the Town will vote to appropriate for the twelve-month period beginning July 1, 2025, for the several categories classified as Employee Benefits; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the Town appropriate the amounts shown in the following tabulation under the heading "Non-contingent Recomm. FY26" and that the Town appropriate the amount shown in the following tabulation under the heading "Contingent Recomm. FY 26", contingent upon passage by the voters of the Town of Milton of an override ballot question under Chapter 59, Section 21C of the Massachusetts General Laws:

EMPLOYEE BENEFITS

	Actual FY24	Approp. FY25	Non- Contingent Recomm. FY26	Contingent Recomm. FY26
Unemployment	122,780	100,000	215,623	(115,623)
Contributory Retirement	8,351,397	4,540,705	4,696,318	-
Other Post Employment Benefits Trust	100,000	1,500,000	1,562,500	-
Group Insurances	13,747,509	13,946,097	17,114,549	-
TOTAL EMPLOYEE BENEFITS	22,321,686	20,086,802	23,588,990	(115,623)

and that to meet said appropriation the sum of \$23,473,367 be raised from the tax levy contingent upon passage by the voters of an override ballot question under Chapter 59, Section 21C of the Massachusetts General Laws.

If the voters do not approve of an override ballot question under Chapter 59, Section 21C of the Massachusetts General Laws, the Town shall appropriate \$23,588,990 and to meet said appropriation the sum of \$21,642,290 shall be raised from the tax levy and the sum of \$1,946,700 shall be appropriated from funds certified by the Department of Revenue as free cash.

COMMENT: The recommended Contributory Retirement appropriation includes \$3,726,318 to represent the benefits earned by Town Employees in FY 26 (this cost is referred to as the Normal Cost) and an additional contribution of \$1 million to cover future contingencies for a total appropriation of \$4,726,318. This is a significant reduction from the Fiscal Year 2024 appropriation of \$8.3 million.

The Milton Retirement System's prior actuarial valuation, dated January 1, 2021, anticipated that full-funding of the Town's pension liability would take place in FY26; however, the Town met full-funding in FY24, per its actuarial valuation dated January 1, 2023. This is well in advance of the mandated deadline of 2040. By reaching full funding ahead of schedule, funds that would have been appropriated to the Milton Contributory Retirement System are instead available to be spent on the Town's operating and capital budget and on the Town's other long-term liabilities. Milton is one of the few retirement systems in Massachusetts to reach full funding. The full Actuarial Valuation Report for the Milton Contributory Retirement System is available at <https://www.mass.gov/lists/retirement-board-funding-schedules-approved-by-perac>.

The Town has an unfunded liability for Other Post-Employment Benefits, which are primarily health insurance benefits for retirees, of \$125,979,104 as of June 30, 2023. In 2023, the Select Board adopted a new OPEB policy to begin addressing the unfunded liability, upon once the Town's pension system achieved full funding, which took place FY24. The policy sets a goal of appropriating \$2.5 million in FY25 to the Town's long-term liabilities: OPEB and Pension. This \$2.5M contribution will grow by 2.5% each year.

FY25 was the first budget year that the OPEB policy was in effect. As a result, \$1 million was appropriated to the Milton Contributory Retirement System and \$1.5 million will be appropriated to the OPEB Trust. In FY26, the amount the policy requires to be set aside for the Town's long-term liabilities is \$2,562,500, of which \$1 million is identified for the Milton Retirement System and the remainder is identified for OPEB.

The balance in the OPEB Trust as of February 28, 2025, is \$3,488,894, which includes the \$1.5 million appropriated to the OPEB Trust as part of the FY25 Budget at last year's Annual Town Meeting.

The Group Insurance appropriation includes the Town's portion of health and life insurance premiums and the Employer Medicare Tax. The appropriation for Group Insurance reflects a premium increase of 14% for FY26. The increase is based upon a review and analysis of trends in FY24 and FY25 claims to date and enrollment numbers. The Warrant Committee acknowledges the significant impact that such a premium increase means for not only the Town budget, but also for Town and School employees. This premium increase is representative of accelerating health care costs facing not only municipalities, but also private employers. The Town's Health Insurance Trust remains in stable condition; it is anticipated that it will remain in stable condition at the conclusion of FY26, but if cost trends remain high, additional premium increases or plan design changes may be necessary to reduce costs.

The health insurance premium split is currently 76% Town / 24% Employee. In FY25, the group insurance appropriation reflected savings related to a one pay period premium holiday for active employees and the use of \$394,914 in ARPA funds to supplement the appropriation. These sources of funding are not available in FY26 and result in an increase in the appropriation of approximately \$845,000. In addition, enrollment in the Town's health insurance plans has increased in recent years, meaning the Town budget must fund a greater number of premium payments to account for additional employees receiving coverage.

The below table provides more detail about the Town's health insurance costs, showing the comparison between retiree and active plans and a more detailed analysis of what is driving the increase in costs from FY25 to FY26.

	# Plans	Approp FY 2026	Inc (dec)	\$ Increase (decrease)
Group Health - Active Plans	712	13,993,733	14	2,164,064
Group Health - Retiree Plans	270	933,771	-	22,232
Reserve for new enrollments	22	386,602	3	25,799
Total Group Health Insurance	1,004	15,314,106	17	2,212,095
Employer portion Medicare Tax		1,275,750		60,750
Other		524,693		50,693
ARPA Funding		-		394,914
Premium Holiday		-		450,000
Total Group Insurance		17,114,549		3,168,452

FY 25 to FY 26 Increase:

14% Premium increase	1,678,391
Census increase	507,906
FY 25 Premium holiday	450,000
FY 25 ARPA funding	394,914
Other	137,241
Total increase	3,168,452

The recommended FY26 appropriation for Unemployment is level-funded at the rate that was appropriated in FY25. The FY26 appropriation was determined following a review of the historical trend over the previous five years. If the override fails, layoffs will result in the need for additional funds for unemployment. It is unclear what the full impact of layoffs may be on the unemployment budget and this budget will need to be carefully monitored in the new fiscal year. Reduced positions will likely result in few employees enrolled in the Town's health insurance plans thereby generating savings that could be used to offset increased unemployment costs.

DRAFT

ARTICLE 8 To see if the Town will vote to amend Chapter 61 of the General Bylaws, known as the Personnel Administration Bylaw, as follows:

By striking out the section “Position Identification by Level, Department, Municipal Division and Personnel Code” and inserting in place thereof a new section as follows:

POSITION IDENTIFICATION BY LEVEL, DEPARTMENT, MUNICIPAL DIVISION, AND PERSONNEL CODE

Level	Normal Work Week	Position, Title, Department and Division
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GENERAL GOVERNMENT

Assessors

10	37.5	Chief Appraiser
7	37.5	Appraisal Technician
6	37.5	Administrative Assistant

Information Technology

10	37.5	Director
7	37.5	Assistant

Accounting

6	37.5	Assistant Town Accountant
6	37.5	Principal Bookkeeper
6	37.5	Financial Analyst

Consolidated Facilities

10	37.5	Operations Manager
8	37.5	Licensed HVAC Tech
8	37.5	Licensed Electrician
8	37.5	Licensed Facilities Tech
8	37.5	Licensed Craftsman
6	37.5	Office Assistant
W5	40	Maintenance Craftsman
W4	40	Maintenance Man
W4	40	Maintenance Man/Painter

Select Board

11	37.5	Human Resource Director
11	37.5	Assistant Town Administrator
10	37.5	Director of Planning & Community Development

8	37.5	Assistant Town Planner
7	37.5	Chief Procurement Officer
6	37.5	Contract and Licensing Agent/Benefits Assistant
6	37.5	Executive Administrative Assistant
Misc.		Harbor Master

Town Clerk

6	37.5	Assistant Town Clerk
4	37.5	Senior Administrative Clerk
4	37.5	Senior Administrative Clerk
Misc.		Seasonal

Treasurer-Collector

6	37.5	Assistant Town Treasurer
6	37.5	Deputy Collector
4	30	Senior Administrative Clerk
6	37.5	Payroll Clerk

Veteran's Benefits

Misc.		Veterans Agent/Director of Veterans Services
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PUBLIC SAFETY

Inspectional Services

12	37.5	Building Commissioner
8	25	Plumbing & Gas Inspector/Sealer of Weights & Measures
8	25	Wire Inspector
8	37.5	Local Inspector
8	20	Local Inspector
8	10	Local Inspector
8	16	Local Inspector
6	37.5	Code Enforcement Officer
4	37.5	Senior Administrative Clerk
4	37.5	Senior Administrative Clerk/BOA

Fire

F3	42	Deputy Chief
F2	42	Lieutenant
F2	42	Fire Prevention Officer
F1	42	Fire Fighter
6	37.5	Senior Administrative Clerk

		<u>Police</u>
P3	40	Lieutenant
P2	40	Sergeant
P1	40	Police Officer
P1	40	Student Officer
7	22.5	Crime Analyst
7	37.5	Business Manager/ Civilians
6	30	Youth Counselor
4	37.5	Animal Control Officer
5	37.5	Senior Administrative Records Clerk
4	37.5	Senior Administrative Clerk – Payroll
3	40	Civilian Dispatchers
Misc.		Traffic Supervisor/Cadet/Seasonal
Misc.	19	Parking Enforcement Officer

BOARDS AND COMMITTEES

		<u>Council on Aging</u>
10	37.5	Director
8	37.5	Outreach Coordinator
6	37.5	Senior Administrative Clerk
2	37.5	Van Driver
2	19	Van Driver
Misc.	19	Outreach Worker
Misc.	19	Outreach Administrative Clerk

		<u>Planning</u>
4	22.5	Senior Administrative Clerk

		<u>Youth</u>
9		Coordinator

		<u>Cemetery</u>
9	37.5	Superintendent
4	32.5	Senior Administrative Clerk
W8	40	General Working Foreman
W7	40	Senior Working Foreman/Maintenance
W7	40	Craftsman, Motor Equipment Operator Gr. 2
W7	40	Motor Equipment Repairman,
W6	40	Maintenance Craftsman,
		Motor Equipment Operator Gr. 2
		Working Foreman, Maintenance Craftsman,

W5	40	Working Foreman, Maintenance Craftsman, Sprayer Operator/Motor Equipment Operator Gr. 2
W4	40	Maintenance Craftsman, Motor Equipment Operator, Grade 1
W3	40	Maintenance Man, Motor Equipment Operator Gr. 1
Misc.		Laborer (Intermittent)

Health

9	37.5	Public Health Director/Nurse
8	37.5	Assistant Health Director
Misc.	37.5	Community Health Social Worker
6	16	Nurse
7	37.5	Health Agent
4	21.5	Senior Administrative Clerk
Misc	18.75	Project Coordinator/Substance Abuse Coalition
Misc	18.75	Project Coordinator/Substance Abuse Coalition

Library

	37.5	Director
L3	37.5	Assistant Director
L2.5	37.5	Adult Services Librarian
L2	37.5	Young Adult Librarian
L2	37.5	Reference/Technology
	37.5	Reference Librarian
		Children's Librarian
		Technical Services Librarian
	16	Assistant Children's Librarian
	12.5	Reference Librarian
LS5	37.5	Administrative Assistant
		Circulation Library Assistant
		Technical Library Assistant
LS4	37.5	Library Assistant
LS3	20	Library Assistant
	19.5	Library Assistant
	18	Library Assistant
	16	Library Assistant
Misc.		Library Page

Parks

8	37.5	Parks Manager
7	37.5	Recreation Manager
4	37.5	Senior Administrative Clerk
W8	40	Senior Working Foreman,

		Motor Equipment Operator Gr. 2
W5	40	Working Foreman/Maintenance Craftsman
		Motor Equipment Operator Gr. 2
W4	40	Maintenance Craftsman
		Motor Equipment Operator Gr. 1
Misc.		Laborer (Intermittent)
		<u>Public Works</u>
	37.5	Director of Public Works
10	37.5	Assistant Director of Public Works
13	37.5	Town Engineer
10	37.5	Assistant Town Engineer/Manager of Contracts
9	37.5	Manager of Street/Traffic Lights and Special DPW/Engineering Projects
8	37.5	Civil Engineer
9	37.5	Lead Mechanic
8	37.5	GIS and CAD Operator/Engineering Draftsman
8	37.5	Water/ Sewer Superintendent
6	37.5	Administrative Assistant
6	37.5	Environmental Coordinator
5	37.5	Senior Administrative Clerk/Conservation
4	37.5	Senior Administrative Clerk/Water & Sewer
W8	40	General Foreman
W8	40	General Foreman, Motor Equipment Operator Gr. 2
W7	40	Signal Maintainer
W7	40	Senior Working Foreman, Construction & Maintenance Craftsman, Senior Motor Equipment Repairman, Arborist Tree Surgeon, Motor Equipment Operator Gr. 2
W7	40	Senior Working Foreman, Motor Equipment Repairman, Motor Equipment Operator Gr. 2
W6	40	Working Foreman, Construction and Maintenance Craftsman, Motor Equipment Repairman-Helper, Arborist (Tree Surgeon)
		Motor Equipment Operator Gr. 2
		Public Works Emergency Man
W5	40	Working Foreman, Construction and Maintenance Craftsman, Motor Equipment Operator Gr. 2
W4	40	Construction and Maintenance Craftsman
		Motor Equipment Repairman Helper, Apprentice
		Arborist (Tree Surgeon), Motor Equipment Operator Gr. 1
W3	40	Maintenance Man, Grounds Maintenance Man
		Water & Sewer System Maintenance Man
		Motor Equipment Repairman-Helper

Misc.	19	Apprentice Arborist (Tree Surgeon)
Misc.		Motor Equipment Operator Gr. 1
Misc.		Conservation Agent
		Engineering Interns (seasonal)
		Laborer (Intermittent)

UNCLASSIFIED

Town Administrator
 Finance Director/Town Accountant
 Treasurer/Collector
 Police Chief
 Deputy Chief
 Fire Chief
 Consolidated Facilities Director
 Warrant Committee Clerk
 Registrar of Voters
 Parks and Recreation Seasonal Employees
 Inspector of Animals

ELECTED OFFICIALS

Town Clerk

Submitted by the Personnel Board

RECOMMENDED that the Town vote to amend Chapter 61 of the General Bylaws, known as the Personnel Administration Bylaw, exactly as set forth in this schedule and to appropriate the sum of \$100,000 to fund wage adjustments effective July 1, 2025; said sum to be added to the salary accounts of the departments as shown in the following tabulations:

	<u>Recomm.</u>
	<u>FY26</u>
Accounting	3,375
Cemetery	839
Consolidated Facilities	2,940
Council on Aging	1,757
Public Works	2,723
Fire	4,200
Library	2,700
Parks	795
Police	26,488
Leash Law	479
Select Board	10,856
Town Clerk Dept	450

Treasurer Dept	2,700
Veterans Agent	749
Warrant Committee	552
Other	<u>38,397</u>
Total Chapter 61 Wage Adjustments	<u>100,000</u>

and that to meet said appropriation the sum of \$100,000 be raised from the tax levy.

COMMENT: The recommended appropriation provides sufficient funds to cover wage adjustments for non-union personnel, effective July 1, 2025. As of the date of the preparation of the departmental budgets for FY25, contracts and related wage adjustments for FY26 had not been finalized for those non-union positions covered under the Personnel Bylaw.

DRAFT

ARTICLE 9 To see what sum of money the Town will vote to appropriate for the twelve-month period beginning July 1, 2025, for the several categories classified as "Public Safety"; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the Town appropriate the amounts shown in the following tabulation under the heading "Non-contingent Recomm. FY26" and that the Town appropriate the amount shown in the following tabulation under the heading "Contingent Recomm. FY 26", contingent upon passage by the voters of the Town of Milton of an override ballot question under Chapter 59, Section 21C of the Massachusetts General Laws:

		Actual FY24	Approp. FY25	Non- Contingent Recomm. FY26	Contingent Recomm. FY26
PUBLIC SAFETY					
1	INSPECTIONAL SERVICES				
	Salaries & Wages	571,958	641,390	651,052	-
	General Expenses	20,003	23,851	30,928	-
	Total Inspectional Services	591,961	665,241	681,980	-
2	FIRE				
	Salaries & Wages	5,835,525	6,035,886	6,756,525	185,254
	General Expenses	265,671	401,564	438,314	60,000
	Total Fire	6,101,196	6,437,450	7,194,839	245,254
3	MILTON EMERGENCY MANAGEMENT AGENCY (MEMA)				
	Salaries & Wages	0	750	750	-
	General Expenses	500	785	785	-
	Auxiliary Fire	2,793	4,700	4,700	-
	Auxiliary Police	4,443	4,700	4,700	-
	Total MEMA	7,736	10,935	10,935	-
4	POLICE				
	Salaries & Wages	7,280,028	8,125,071	8,068,745	181,037
	General Expenses	798,319	668,588	696,588	55,022
	Subtotal	8,078,347	8,793,659	8,765,333	236,059
	Animal Control	18,127	24,585	39,100	-
	Animal Control Salaries & Wages	79,426	76,601	81,383	-
	Subtotal	97,553	101,186	120,483	-
	Total Police	8,175,900	8,894,845	8,885,816	236,059
TOTAL PUBLIC SAFETY		14,876,793	16,008,471	16,773,570	481,313

and that to meet said appropriation the sum of \$5,000 be transferred from the Dog Licenses Surcharge Account received pursuant to Chapter 187 of the Acts of 1981 for Leash Law enforcement, and that \$17,249,883 be raised from the tax levy.

COMMENT: The Warrant Committee recommends this appropriation, which is approximately an 8% over FY25, driven largely by the implementation of the Fire Department collective bargaining agreement which is not fully reflected in the FY25 appropriation since it was approved in June 2024. The increases tied to that contract were included in the FY25 appropriation for the Collective Bargaining Wage Set Aside in Article 6. Both police and fire budgets reflect increases due to the higher costs of doing business, from increased electricity costs to higher equipment costs. The Police Department's general expenses line includes an increase of approximately \$55,000 to increase their cruiser replacement appropriation to enable the department to once again fully fund 3 cruiser replacements per year. Due to rising costs, but level funding, the Department's appropriation was only able to fund 2 cruisers. The Fire Department's budget reflects adjustments related to the CBA and general expenses adjustments to maintain equipment. The Animal Control budget reflects additional costs to operate the new Animal Shelter, which is a recently constructed 4,000 square feet facility, much larger than the current shelter. As of the printing of the warrant, the Animal Shelter has not yet opened, so the Town is budgeting based on what it expects utility costs will be (it is a 100% electric facility).

If the override were to fail, the impacts to the police and fire budgets are as follows:

- The Police Department will be required to leave two patrol officer positions vacant, reduce overtime, and eliminate the additional funding to enable 3 cruiser replacements. While the two positions are currently vacant, two candidates are eligible to start an April police academy.
- The Fire Department will likewise be required to leave two firefighter positions vacant, reduce overtime, and eliminate budget adjustments for equipment/technology replacements. The two positions are currently vacant and no candidates have yet been appointed and assigned to a fire academy.

ARTICLE 10 To see what sum of money the Town will vote to appropriate for the twelve-month period beginning July 1, 2025, for the operation of the Town departments classified as General Government; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the Town appropriate the amounts shown in the following tabulation under the heading "Non-contingent Recomm. FY26" and that the Town appropriate the amount shown in the following tabulation under the heading "Contingent Recomm. FY 26", contingent upon passage by the voters of the Town of Milton of an override ballot question under Chapter 59, Section 21C of the Massachusetts General Laws:

GENERAL GOVERNMENT

	Actual F24	Approp. FY25	Non- Contingent Recomm. FY26	Contingent Recomm. FY26
A SELECT BOARD				
1 ACCOUNTING				
Salaries & Wages	460,683	421,966	426,363	-
General Expenses	5,064	6,310	6,560	-
Total Accounting	465,747	428,276	432,923	-
2 INSURANCE GENERAL				
General Expenses	1,307,980	1,456,000	1,535,953	-
Total Insurance General	1,307,980	1,456,000	1,535,953	-
3 LAW				
Retainer	75,000	78,750	78,750	-
Professional & Special Services	350,107	291,375	291,375	-
Total Law	425,107	370,125	370,125	-
4 INFORMATION TECHNOLOGY				
Salaries & Wages	138,618	144,241	160,675	-
General Expenses	512,920	541,497	579,690	20,000
Total Information Technology	651,538	685,738	740,365	20,000
5 TOWN REPORTS				
General Expenses	-	-	-	-
Total Town Reports	-	-	-	-
6 SELECT BOARD				
Salary – Chair	1,800	1,800	1,800	-
Salaries – Other Four Members	6,000	6,000	6,000	-
Salaries & Wages	672,762	723,486	633,803	104,267

	General Expenses	53,914	81,905	107,405	4,500
	Total Select Board	734,476	813,191	749,008	108,767
7	VETERANS BENEFITS				
	Salaries & Wages	24,461	24,950	24,950	-
	General Expenses	27,571	2,343	2,343	-
	Benefits	45,258	100,000	70,000	30,000
	Total Veterans Benefits	97,290	127,293	97,293	30,000
	TOTAL SELECT BOARD	3,682,138	3,880,623	3,925,667	158,767
B	BOARD OF ASSESSORS				
	Salary – Chair	1,800	1,800	1,800	-
	Salaries – Other Two Members	3,000	3,000	3,000	-
	Salaries & Wages	255,411	253,837	271,472	-
	General Expenses	53,955	47,584	59,723	-
	Total Board of Assessors	314,166	306,221	335,995	-
C	TOWN CLERK				
	Salary – Town Clerk	108,450	112,703	115,376	-
	Salaries & Wage	197,693	232,689	235,346	-
	General Expenses	29,148	38,296	39,096	-
	Total Town Clerk	335,291	383,688	389,818	-
D	ELECTION & REGISTRATION				
	Salaries & Wages	143,008	216,248	65,944	-
	General Expenses	59,990	63,480	61,730	-
	Total Election & Registration	202,998	279,728	127,674	-
E	TREASURER-COLLECTOR				
	Salaries & Wages	311,133	379,971	433,153	-
	General Expenses	52,425	84,850	60,800	-
	Total Treasurer-Collector	363,558	464,821	493,953	-
	TOTAL GENERAL GOVERNMENT	4,898,151	5,315,081	5,273,107	158,767

and that to meet said appropriation the sum of \$5,431,874 be raised from the tax levy.

COMMENT: The general government departments primarily provide financial and administrative support to other Town operating departments and manage the affairs of the Town. The changes from FY25 are adjustments needed to maintain level service and are reflective of the broader trend of rising costs to deliver the same level of service. The Select Board's budget is higher in general expenses as a result of funding a full year of operating the Former Fire Headquarters. In May, Milton Access TV will undertake a technology project that will enable the facility to support live broadcasting board and committee meetings. Since the building came online in FY25, it is common for the meeting room to be used on most weeknights for board and committee meetings.

The decrease in the Elections & Registration budget is due to fewer scheduled elections that will be held in FY26 (1 – the 2026 Annual Town Election) compared to the number of elections included in the FY25 budget (3). This budget will again increase in FY27 because there will be three elections in FY27.

The following budgets will be impacted if the override is not approved:

- The Select Board budget will be reduced by (1) leaving the Town Planner position unfunded and vacant in FY26 and (2) eliminating the funding set aside for renting space at __ for the Wildcat Den, which provides after school activities for middle school students. The Town Planner position has been vacant since November 2024 and the Town has been unable to fill the position. The Wildcat Den will remain open for the rest of this school year, but not reopen in September 2025 if the override is not approved.*
- The Information Technology budget will be reduced by \$20,000, impacting the department's ability to implement software upgrades and replace aging equipment*
- The Veterans Budget will be reduced by \$30,000 which will bring the budget more in line with historical trends. Despite the budget reduction, in Massachusetts Chapter 115 veterans' benefits are allowed under the law, whether a city or town has a budgetary appropriation for them. Thus, the Town will be required to fulfill all eligible benefits applications, regardless of the level of funding.*

DRAFT

ARTICLE 11 To see what sum of money the Town will vote to appropriate for the twelve-month period beginning July 1, 2025 for the operation of the several Boards and Committees classified as Boards and Special Committees; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the Town appropriate the amounts shown in the following tabulation under the heading "Non-contingent Recomm. FY26" and that the Town appropriate the amount shown in the following tabulation under the heading "Contingent Recomm. FY 26", contingent upon passage by the voters of the Town of Milton of an override ballot question under Chapter 59, Section 21C of the Massachusetts General Laws:

BOARDS AND COMMITTEES

		Actual FY24	Approp. FY25	Non- Contingent Recomm. FY26	Contingent Recomm. FY26
A	CONSERVATION COMMISSION				
	General Expenses	2,625	2,625	2,625	-
	Total Conservation Commission	2,625	2,625	2,625	-
B	COUNCIL ON AGING				
	Salaries & Wages	292,092	292,639	321,182	-
	General Expenses	58,875	68,758	62,804	15,000
	Transportation	4,846	5,500	6,000	-
	Total Council on Aging	355,813	366,897	389,986	15,000
C	HISTORICAL COMMISSION				
	General Expenses	3,600	2,240	2,240	-
	Total Historical Commission	3,600	2,240	2,240	-
E	PLANNING BOARD				
	Salaries & Wages	39,312	40,176	41,355	-
	General Expenses	15,575	4,494	4,494	-
	Studies	0	50,000	50,000	-
	Total Planning Board	54,887	94,670	95,849	-
F	MASTER PLAN IMPLEMENTATION COMMITTEE				
	Master Plan Implementation	6,000	30,000	0	30,000
	Total MPIC	6,000	30,000	0	30,000
G	BY LAW REVIEW COMMITTEE				
	General Expenses	0	5,730	0	-
		0	5,730	0	-
H	WARRANT COMMITTEE				

Salaries & Wages	11,267	16,891	18,412	-
General Expenses	363	850	850	-
Total Warrant Committee	11,630	17,741	19,262	-
 TOTAL BOARDS AND COMMITTEES	 434,555	 519,903	 509,962	 45,000

and that to meet said appropriation the sum of \$554,962 be raised from the tax levy.

COMMENT: The requested aggregate budget for the various Boards and Committees of the Town for FY25 is approximately 7% higher than FY25 appropriations, due mainly due employee collective bargaining agreements and some budgetary adjustments for inflation, particularly due to higher electricity costs.

If the override is not approved, the Town will cut the Council on Aging's supplies budget from \$15,000 to \$0, impacting the COA's ability to deliver services and pushing additional costs onto the COA's grants and gift/donation accounts. In addition, the Town will also eliminate all funding for the Master Plan Implementation Committee which is expected to issue a report and recommendations on next steps related to the Master Plan in Fall 2025.

DRAFT

ARTICLE 12 To see what sum of money the Town will vote to appropriate for the twelve-month period beginning July 1, 2025, for the operation, maintenance, and improvements of Public Works; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the Town appropriate the amounts shown in the following tabulation under the heading "Non-contingent Recomm. FY26" and that the Town appropriate the amount shown in the following tabulation under the heading "Contingent Recomm. FY 26", contingent upon passage by the voters of the Town of Milton of an override ballot question under Chapter 59, Section 21C of the Massachusetts General Laws:

PUBLIC WORKS	Actual FY24	Approp. FY25	Non- Contingent Recomm.	Contingent Recomm.
			FY26	FY26
Public Works General	2,041,810	1,991,720	1,906,111	112,157
Vehicle Maintenance	750,226	720,120	788,579	30,000
Subtotal Public Works	2,792,036	2,711,840	2,694,690	142,157
 SOLID WASTE MGMT.				
Collection of Refuse	797,105	821,019	841,544	-
Refuse Disposal	718,097	787,500	826,875	-
Curbside Recycling	1,241,683	1,368,196	1,396,102	-
Landfill Monitoring	24,752	19,000	19,000	-
Solid Waste General	135,515	146,194	148,285	-
Subtotal Solid Waste Mgmt.	2,917,152	3,141,909	3,231,806	-
 TOTAL PUBLIC WORKS	 5,709,188	 5,853,749	 5,926,496	 142,157

and that to meet said appropriation the sum of \$6,068,653 be raised from the tax levy. Of the total amount appropriated, the maximum sum authorized for salaries and wages is \$1,400,000. The Public Works Department is hereby authorized to sell at a private or public sale, with the approval of the Select Board, equipment that is no longer needed by the department. It is further authorized to exchange or trade in old equipment for similar materials in the usual course of its operations to provide for replacement items.

2024 Annual Town Meeting comment is reprinted below:

COMMENT: The overall total Public Works FY25 recommendation represents an increase of \$157,954 (3%) from the FY24 appropriation. The Public Works General budget includes salary, wages, longevity, and stipends consistent with its collective bargaining agreements and contractual agreements. The remainder of the general expense budget requests have been level funded. The Town's Snow and Ice budget is historically underfunded at its current amount of \$160,000, as evidenced by a historic average of approximately \$500,000 per year. The FY25 budget request remains level funded at \$160,000, as a reduction would not allow for the Commonwealth's provision to carry a deficit forward to the following year if necessary.

Vehicle Maintenance – The Vehicle Maintenance budget was prepared with similar guidelines to the DPW General budget. To that end, the FY25 expense budget has also been level funded.

Solid Waste – FY25 represents the third year of the three contracts and/or extensions for solid waste collection and disposal that were executed in FY22. Below is a breakdown of the subcategories of the solid waste budget:

Collection of Refuse – This is a fixed contractual item for the collection and hauling of municipal solid waste (trash). The contractual price for FY25 is \$821,019, which represents a 3% increase over FY24.

Transfer and Disposal of Refuse – This is a contractual item that relates to the cost of disposal of municipal solid waste at the Covanta disposal facility in Braintree. The unit price for solid waste disposal will rise from \$111.11/ton to \$116.67/ton which represents a 5% increase in FY25. The three-year average tonnage for solid waste for the Town is approximately 6,750 tons. Therefore, the budget request is \$787,500 which is a 5% increase over FY24. Tonnage rates continue to be higher than historic levels following the COVID-19 pandemic.

Solid Waste General – This budget contains Professional Services for pest extermination contract services and for removal services for propane, helium, oxygen, fire extinguishers and other tank-type items received at the recycle center. This line item is also level funded in FY25.

Curbside Recycling – This effort is comprised of several different elements, some contractual, some unit cost or commodity based:

Collection of recycling material is a fixed contractual price for FY25 of \$930,196, which represents a 3% increase over FY24.

Disposal and processing of recycling materials is a variable cost, which is tied to a regional index published monthly and commodity values. The recycled materials market has fluctuated greatly over the past several years and is very unstable and unpredictable. Current projections are for a recycled material processing cost of \$100/ton in FY25. The Town averages approximately 3,750 tons per year; therefore, a budget of \$375,000 is requested.

The combined recycle hauling and processing costs for FY25 are budgeted at \$1,368,1966 which represents a 4% increase over FY24.

Landfill Closure represents a regulatory requirement to measure, quantify, and report groundwater location and contaminants that may exist beneath Milton's landfill, which has been closed for two decades. This line item has been level funded at \$19,000.

2025 Notes:

If the override is not approved, the following cuts are included in this article for the Public Works budget:

- Elimination of funding for Traffic Engineer consulting services which has been funded at \$80,000 per year since FY24 and are utilized on a regular basis to help implement road safety projects.*

- *Elimination of the Engineering co-op positions. The Engineering co-ops play a critical role in helping the Engineering Department manage and implement the Town's annual road paving projects and other large capital projects.*
- *Reduction in seasonal positions who assist in maintaining properties during summer months and assist in numerous public works projects; and*
- *Reduction in funding for vehicle maintenance which will lead to deferred maintenance and limit the amount of work the DPW garage can complete.*

DRAFT

ARTICLE 13 To see what sum of money the Town will vote to appropriate for the twelve-month period beginning July 1, 2025, for the Water Enterprise Fund; to determine how said appropriation shall be raised, whether by transfer from available funds, borrowing or otherwise; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the Town appropriate \$7,286,228 for the Water Enterprise Fund; and that \$738,675 be included in appropriations from the general fund for indirect costs and be allocated to the Water Enterprise Fund for funding and that the sum of \$8,024,903 be raised and appropriated as follows:

	Actual FY24	Approp. FY25	Recomm. FY26
WATER ENTERPRISE REVENUE:			
Rate / User Fee Revenue	6,672,691	7,311,088	7,574,903
Service and Miscellaneous Revenue	193,120	200,000	200,000
Retained earnings	0	0	250,000
Total Revenue	6,865,811	7,511,088	8,024,903
WATER ENTERPRISE COSTS:			
Direct Costs:			
Salaries & Wages	878,796	963,749	991,594
General Expenses	372,092	476,300	476,300
Capital Outlay	151,163	365,000	365,000
Debt Service	949,246	939,912	1,150,716
Reserve	0	0	0
MWRA Assessments	4,184,821	4,062,627	4,302,618
Subtotal Direct Costs	6,536,118	6,807,588	7,286,228
Indirect Costs	670,000	703,500	738,675
TOTAL	7,206,118	7,511,088	8,024,903

COMMENT: The Water Enterprise Fund Budget represents the costs to provide Milton residents with safe drinking water. The single greatest cost is the MWRA assessment, which covers the cost of the bulk purchase of water from the MWRA. Direct costs include water department personnel, system repairs, and debt service for water system expansion and improvements. Indirect costs, such as employee benefits, are also charged to the Water Enterprise Fund Budget. The Town's MWRA assessment fluctuates depending on water usage by Milton property owners. As is the case in each of the three enterprise fund systems, all Town and School properties as well as all property owners (including those exempt from the property tax levy) are charged user fees for their consumption.

The budget increase in FY26 is due to higher debt service for watermain improvement projects completed by the Department of Public Works and MWRA assessment. As an MWRA community, the Town has access to 0% interest loan and grant funding to complete watermain projects. Additional

information about the water system and water capital projects are available on the town website:
<https://www.townofmilton.org/889/Water-System-Study-Master-Plan>

DRAFT

ARTICLE 14 To see what sum of money the Town will vote to appropriate for the twelve-month period beginning July 1, 2025, for the Sewer Enterprise Fund; to determine how said appropriation shall be raised, whether by transfer from available funds, borrowing or otherwise; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the Town appropriate \$8,799,989 for the Sewer Enterprise Fund; that \$738,675 be included in appropriations from the general fund for indirect costs and be allocated to the Sewer Enterprise Fund for funding and that \$9,538,664 be raised and appropriated as follows:

	Actual FY24	Approp. FY25	Recomm. FY26
SEWER ENTERPRISE REVENUE:			
Rate / User Fee Revenue	7,791,854	8,777,844	9,138,664
Service and Miscellaneous Revenue	197,898	215,000	200,000
Sewer Inflow/Infiltration Mitigation Fund	300,000	500,000	200,000
Retained Earnings	0	0	0
Total Revenue	8,289,752	9,492,844	9,538,664
SEWER ENTERPRISE COSTS:			
Direct Costs:			
Salaries & Wages	720,462	793,760	816,584
General Expenses	284,241	242,200	242,200
Capital Outlay	31,223	500,000	0
Debt Service	421,249	419,437	430,000
Reserve	0	0	0
MWRA Assessments	6,314,438	6,833,947	7,311,205
Subtotal Direct Costs	7,771,613	8,789,344	8,799,989
Indirect Costs	670,000	703,500	738,675
TOTAL	8,441,613	9,492,844	9,538,664

COMMENT: The Sewer Enterprise Fund is comparable in purpose to the Water Enterprise Fund but targeted to the costs to provide wastewater management. The Town's sewer system collects wastewater flows from properties and transports them to the Deer Island Treatment Plant for processing. Public Works Department staff time, Milton's MWRA assessment, debt service, system improvement and maintenance costs, as well as indirect costs, are established and charged to the Sewer Enterprise Fund. Anticipated costs for the next fiscal year, in both Enterprise accounts, are the basis by which the Select Board will develop and set the FY26 water and sewer rates.

As shown in the table above, the Town's assessment from the MWRA has grown significantly in recent years, from \$6.3 million in FY24 to \$7.3 million in FY26. This 16% increase over two years puts additional budgetary pressure on the Sewer Enterprise Fund and requires higher rate increases than

would otherwise be anticipated. While the assessment has increased, the Town benefits from the MWRA membership by avoiding any responsibility for wastewater treatment and avoids the need to operate and maintain its own treatment plant, unlike most other cities and towns in Massachusetts.

DRAFT

ARTICLE 15 To see what sum of money the Town will vote to appropriate for the twelve-month period beginning July 1, 2025, for the Stormwater Enterprise Fund; to determine how said appropriation shall be raised, whether by transfer from available funds, borrowing or otherwise; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the Town appropriate the sum of \$1,203,060 for the Stormwater Enterprise Fund; that \$55,125 be included in appropriations from the general fund for indirect costs and be allocated to the Stormwater Enterprise Fund for funding, and that \$1,258,185 be raised and appropriated as follows:

	Actual FY24	Approp. FY25	Recomm. FY26
STORMWATER ENTERPRISE REVENUE:			
Rate / Fee Revenue			
	1,047,511	1,134,080	1,248,185
	10,242	9,500	10,000
	0	0	0
Total Revenue	1,057,753	1,143,580	1,258,185
STORMWATER ENTERPRISE COSTS:			
Direct Costs:			
	190,157	217,241	223,631
	660,152	648,729	748,729
	228,494	225,110	230,700
	0	0	0
Subtotal Direct Costs	1,078,803	1,091,080	1,203,060
Indirect Costs	50,000	52,500	55,125
TOTAL	1,128,803	1,143,580	1,258,185

COMMENT: The Stormwater Enterprise Fund targets the costs of managing the Town's stormwater collection system including maintaining existing infrastructure and meeting its legal requirements under the federal National Pollution Discharge Elimination System (NPDES) permit. The Town's current NPDES permit requirements became effective July 1, 2018 and require a number of activities to achieve improved stormwater management and quality. The stormwater utility fee pays for street sweeping, catch basin cleaning, and replacement of drainage systems, yard waste collection, and other services that the Department of Public Works provides each year to ensure that the Town complies with the NPDES permit requirements.

The increase in FY26 is to enable the DPW to remove materials from catch basin cleaning that have been accumulating at the DPW Yard. The stormwater fee is based on the amount of impervious area per property. As with the water and sewer enterprise funds, all property owners (including those that are otherwise exempt from property taxes) are assessed and required to pay the stormwater fee.

Additional information about the Town's stormwater management efforts is available on the Town website: <https://www.townofmilton.org/327/Stormwater-Management>

DRAFT

ARTICLE 16 To see what sum of money the Town will vote to appropriate to provide rehabilitation, replacement or enhancement of the Town's water system, and to authorize the Select Board, on behalf of the Town, to apply for and use federal, state, MWRA or other funds for this purpose, to determine how such appropriation shall be raised; whether by borrowing or otherwise; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the sum of \$596,700 be appropriated for the purpose of financing the rehabilitation, replacement or enhancement of the Town's water system, including costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow \$596,700 under and pursuant to Chapter 44, Section 8 (5) of the General Laws, as amended, or any other enabling authority, and to issue bonds or notes of the Town therefor, and that the Select Board and hereby is authorized to accept and expend in addition to the foregoing appropriation one or more grants or gifts from the Massachusetts Water Resources Authority or any other public or private funding source.

COMMENT: The primary source of funds Milton uses to rehabilitate the drinking water system is the MWRA's Local Water System Assistance Program. The program allocates Milton \$596,700 for FY25 through a ten year, 0% interest loan. The Milton Water Department uses the funding to replace pipes that have exceeded their useful life. An additional \$365,000 from the Water Enterprise Fund supplements the MWRA infrastructure funds on an annual basis. \$961,700 is a small amount to invest to maintain a system as extensive as Milton's. At the investment rate, rehabilitation of the entire system will require in excess of 100 years, well beyond the useful life for much of the system.

ARTICLE 17 To see what sum of money the town will vote to appropriate to provide capital needs for the Town's sewer system, including costs incidental and related thereto, and to authorize the Select Board, on behalf of the Town, to apply for and use federal, state, MWRA or other funds for this purpose, to see how such appropriation shall be raised; whether by borrowing under applicable provisions of law or otherwise; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the sum of \$1,150,000 be appropriated for the purpose of financing the capital needs of the Town's sewer system, including costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow \$1,150,000 under and pursuant to Chapter 44, Section 8 (5) of the General Laws, as amended, or any other enabling authority, and to issue bonds or notes of the Town therefor; and to provide that, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs and the amount borrowed for each such project shall be reduced by the amount of any such premium so applied, and that the Select Board be and hereby is authorized to accept and expend in addition to the foregoing appropriation one or more grants or gifts from the Massachusetts Water Resources Authority or any other public or private funding source.

COMMENT: Our sewer system collects sanitary waste from Town properties and conveys it into the MWRA system, for treatment at Deer Island; ratepayers benefit from this arrangement by avoiding added costs of other treatment methods. Regular investment in the sewer infrastructure maintains system integrity and protects against sewerage backflow into buildings and streets. Properly maintained sewers also limit the entry of groundwater and stormwater (infiltration and inflow) into the sanitary system.

Milton annually participates in the Massachusetts Water Resources Authority (MWRA) I&I removal program. In FY26 the Town is expected to be eligible for \$1,150,000, 75% of which will be as a grant and 25% of which will be in the form of a 0% interest loan. By maintaining the Town's sewer mains and taking steps to limit infiltration and inflow, the Town can reduce the flow of wastewater it sends to the MWRA for treatment. The Town's MWRA assessment is based on flow and if stormwater or groundwater is entering the sewer system, the Town needs to fund the treatment for water it would normally not treat.

ARTICLE 18 To see what sum of money the Town will vote to appropriate to provide rehabilitation, replacement or enhancement of the Town's stormwater system, including costs incidental and related thereto, and to authorize the Select Board, on behalf of the Town, to apply for and use federal, state, or other funds for this purpose; to determine how such appropriation shall be raised, whether by borrowing or otherwise; and to act of anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the sum of \$320,000 be appropriated for the purpose of financing the rehabilitation, replacement, or enhancement of the Town's stormwater system, including costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow \$320,000 under and pursuant to Chapter 44, Sections 7(1) and 8(15) of the General Laws, as amended, or any other enabling authority, and to issue bonds or notes of the Town therefor, and that the Select Board be and hereby is authorized to accept and expend in addition to the foregoing appropriation one or more grants or gifts from any other public or private funding source.

COMMENT: Milton's storm drain system is built to collect and convey rainwater from over 96 miles of public roadway. Milton has an obligation under the Federal Clean Water Act to minimize the discharge of pollutants to receiving waters and to maintain its stormwater collection system in good standing. Funds appropriated in this article are utilized for capital projects to repair and rehabilitate failed storm water infrastructure. Debt service for these projects will be reflected in the Town's Stormwater Enterprise Fund Budget.

DRAFT

ARTICLE 19 To see what sum of money the Town will vote to appropriate for Health and Sanitation for the twelve-month period beginning July 1, 2025; and to act on anything relating thereto.

Submitted by the Board of Health

RECOMMENDED that the Town appropriate the amounts shown in the following tabulation under the heading "Non-contingent Recomm. FY26" and that the Town appropriate the amount shown in the following tabulation under the heading "Contingent Recomm. FY 26", contingent upon passage by the voters of the Town of Milton of an override ballot question under Chapter 59, Section 21C of the Massachusetts General Laws:

BOARD OF HEALTH	Actual FY24	Approp. FY25	Non- Contingent Recomm. FY26	Contingent Recomm. FY26
Salaries & Wages	373,186	386,683	418,775	-
General Expenses	39,206	33,569	27,291	8,000
Transfer to Opioid Fund	0	0	155,666	-
TOTAL BOARD OF HEALTH	412,392	420,252	601,732	8,000

and that to meet said appropriation the sum of \$454,066 be raised from the tax levy and the sum of \$155,666 shall be raised from funds certified by the Department of Revenue as free cash.

Comment from the 2024 Annual Town Meeting warrant:

COMMENT: The Milton Public Health Department's mission is to achieve the highest level of wellness for all Milton residents by adopting reasonable health regulations, by providing preventative health programming and by preparing and planning for public health emergencies. To maintain the quality of protective and preventative services the Health Department must be sufficiently staffed and funded.

The FY25 appropriation of \$420,252 represents a 14.1% decrease from the FY24 appropriation of \$489,064. The majority of the decline relates to the \$75,000 reduction of the Opioid Settlement Expense treatment which has been changed as of December 4, 2023 detailed below. The salaries and wages have decreased slightly due to turnover in the Department while general expenses have increased \$4,536 in training and education to ensure an effective and knowledgeable workforce.

Along with the Commonwealth of Massachusetts and most of the municipalities in Massachusetts, Milton is part of the nationwide settlements regarding the opioid crisis. As part of the settlements with Distributors, Johnson & Johnson, Teva, Allergan, CVS, Walgreens, and Walmart, the Town began receiving payments in FY23 which will continue, in some cases, through 2038. The funds are required to be used specifically for opioid use disorder prevention, harm reduction, treatment, and recovery and the Town must comply with reporting requirements regarding expenditures. In FY24, the Town appropriated \$75,000 which would be expended under the direction of the Board of Health for eligible purposes, in accordance with the nationwide settlement and guidance from the Commonwealth. On December 4, 2023, the Governor signed Chapter 77 of the Acts of 2023, Section 9. Pursuant to the new Clause 4 of G.L. c. 44, § 53, the Director of Accounts has determined that cities and towns that have received or will receive funds in Fiscal Year 2024, or thereafter, pursuant to these settlement

agreements, may place said funds into a special revenue fund. The proceeds can then be expended, without further appropriation, at the direction of the chief executive officer only for the purpose identified in said settlement agreements. Section 197 of the Act further allows a community to consolidate all monies previously received for this purpose into the special revenue fund as described herein. Accordingly, there is no appropriation necessary for FY25.

If the override is not approved, the Health Department budget will be reduced by \$8,000 for Professional Services, which is the department's outside engineering consulting who assists with septic (Title V) applications and plan review. As a result, the Health Department will seek to raise fees to have these services fully funded by applicants rather than supported by the tax levy.

DRAFT

ARTICLE 20 To see what sum of money the Town will vote to appropriate for the Public Library for the twelve-month period beginning July 1, 2025; and to act on anything relating thereto.

Submitted by the Board of Library Trustees

RECOMMENDED that the Town appropriate the amounts shown in the following tabulation under the heading "Non-contingent Recomm. FY26" and that the Town appropriate the amount shown in the following tabulation under the heading "Contingent Recomm. FY 26", contingent upon passage by the voters of the Town of Milton of an override ballot question under Chapter 59, Section 21C of the Massachusetts General Laws:

LIBRARY	Actual FY24	Approp. FY25	Non-	Contingent Recomm. FY26
			Contingent Recomm. FY26	
Salaries & Wages	1,220,459	1,303,255	1,288,600	38,350
General Expenses	600,059	594,909	616,079	31,500
TOTAL LIBRARY	1,820,518	1,898,164	1,904,679	69,850

and that to meet said appropriation the sum of \$1,974,529 be raised from the tax levy.

COMMENT: The slight increase to the Library budget represents contractual wage increases, inflation, and increased costs of existing contracts for service. The increase in the books and related materials budget meets the amount necessary to stay certified by the Massachusetts Board of Library Commissioners for State Aid funds (approximately \$62,000 in FY24) and reciprocal borrowing with other libraries. Additional personnel have been requested and approved by the Personnel Board and represent a need that continues to be unfunded.

ARTICLE 21 To see what sum of money the Town will vote to appropriate for the maintenance and improvement of the Cemetery for the fiscal year beginning July 1, 2025; and to act on anything relating thereto.

Submitted by the Board of the Cemetery Trustees

RECOMMENDED that the Town appropriate the amounts shown in the following tabulation under the heading "Non-contingent Recomm. FY26" and that the Town appropriate the amount shown in the following tabulation under the heading "Contingent Recomm. FY 26", contingent upon passage by the voters of the Town of Milton of an override ballot question under Chapter 59, Section 21C of the Massachusetts General Laws:

CEMETERY			Non- Contingent Recomm.	Contingent Recomm.
	Actual FY24	Approp. FY25	FY26	FY26
Salaries & Wages	758,684	804,497	784,144	35,000
General Expenses	141,643	149,043	149,043	-
TOTAL CEMETERY	900,327	953,540	933,187	35,000

and to meet said appropriation the sum of \$968,187 be raised from the tax levy. The Department is hereby authorized to sell or exchange old equipment.

COMMENT:

ARTICLE 22 To see what sum of money the Town will vote to appropriate for the twelve-month period beginning July 1, 2025 for the operation of Parks and Recreation; and to see if the Town will vote to authorize the continued use of the Parks and Recreation Revolving Fund pursuant to the provisions of Chapter 68 of the General Bylaws of the Town; and to act on anything relating thereto.

Submitted by the Board of Park Commissioners

RECOMMENDED that the Town authorize the continued use of the Parks and Recreation Revolving Fund pursuant to the provisions of Chapter 68 of the General Bylaws of the Town and that the Town appropriate the amounts shown in the following tabulation under the heading "Non-contingent Recomm. FY26" and that the Town appropriate the amount show in the following tabulation under the heading "Contingent Recomm. FY 26", contingent upon passage by the voters of the Town of Milton of an override ballot question under Chapter 59, Section 21C of the Massachusetts General Laws:

PARKS AND RECREATION

	Actual FY24	Approp. FY25	Non- Contingent Recomm. FY26	Contingent Recomm. FY26
Salaries & Wages	510,282	541,115	532,659	26,494
General Expenses	157,177	176,850	180,255	-
Special Needs Programs	2,000	2,000	2,000	-
TOTAL PARKS AND RECREATION	669,459	719,965	714,914	26,494

and that to meet said appropriation the sum of \$741,408 be raised from the tax levy.

COMMENT: The Parks and Recreation Department manages approximately 115 acres of Town parks for both active and passive recreation as well as numerous recreation activities for Milton youth. The general expenses line includes utilities, water/sewer, equipment maintenance, and grounds maintenance. The management team of the Parks and Recreation Department is working diligently to manage the current needed capital projects while planning for future needed capital improvements in and around the town while respecting the financial limits of their town approved budget.

Since the passage of the Community Preservation Act in Milton, the Parks and Recreation Department has actively applied for and received grants to improve parks facilities in Milton, including new field lights, a new playground, new dugouts at Kelly Field.

If the override is not approved, the Town's planned appropriation for the part-time employee who manages the Wildcat Den (a youth center for middle school students) will be eliminated. This will mean the Wildcat Den will not reopen in September 2025.

ARTICLE 23 To see what sum of money the Town will vote to appropriate for the support of the Consolidated Facilities Department for the twelve-month period beginning July 1, 2025; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the Town appropriate the amounts shown in the following tabulation under the heading "Non-contingent Recomm. FY26" and that the Town appropriate the amount shown in the following tabulation under the heading "Contingent Recomm. FY 26", contingent upon passage by the voters of the Town of Milton of an override ballot question under Chapter 59, Section 21C of the Massachusetts General Laws:

CONSOLIDATED FACILITIES	Non- Contingent Recomm.			
	Actual FY24	Approp. FY25	Recomm. FY26	Contingent Recomm. FY26
Salaries & Wages	856,145	923,215	867,211	52,420
General Expenses	195,708	187,797	286,536	-
Improvement Projects/Repairs	175,957	200,000	210,000	-
TOTAL CONSOLIDATED FACILITIES	1,227,810	1,311,012	1,363,747	52,420

and that to meet said appropriation the sum of \$1,416,167 be raised from the tax levy.

COMMENT: The Consolidated Facilities Department (CFD) oversees all of the day-to-day building maintenance, engineering and capital planning for both Town and School buildings. The CFD oversees 945,000 square feet of space covering 25 buildings. The department oversees the following buildings and structures under the agreement between the Select Board and the School Committee: Milton High School, Pierce Middle School, Tucker Elementary, Glover Elementary, Collicott and Cunningham Elementary, Brooks Field Concession Building and Storage Facility, Town Hall, the Public Library, Milton Police Headquarters, three Fire Houses, Milton Art Center, Council on Aging, the Animal Shelter, Milton Yacht Club, and eight Department of Public Works buildings. The department also provides routine safety checks of structures located on the Governor Stoughton Property.

Further, the department has 15 essential areas of responsibility: Facilities Engineering, Project Management, Capital Projects, Long Range Capital Planning, Preventative Maintenance, Routine Building Maintenance, Utility Consumption, State and Local Life Safety Inspections, Department of Environmental Protection Registrations, Energy Conservation, Building Security, Public Procurement, Custodial Care, and Landscaping and Snow/Ice Removal.

The requested aggregate budget for the Consolidated Facilities Department from FY25 to FY26 represents an increase of 8%, driven largely by increased costs to perform the same level of maintenance and improvements to Town buildings. The CFD budget shown here reflects the expenses related to Town buildings, but additional funds are allocated to CFD in the school department budget for maintenance to the school buildings.

If the override is not approved, the CFD will need to reduce its workforce by one employee in order to assist the Town in achieving a balanced budget. This reduction will impact the CFD's ability to perform projects and maintain Town and School facilities.

DRAFT

ARTICLE 24 To see what sum of money the Town will vote to appropriate for the support of schools for the twelve-month period beginning July 1, 2025; and to act on anything relating thereto.

Submitted by the School Committee

RECOMMENDED that the Town appropriate the amounts shown in the following tabulation under the heading "Non-contingent Recomm. FY26" and that the Town appropriate the amount shown in the following tabulation under the heading "Contingent Recomm. FY 26", contingent upon passage by the voters of the Town of Milton of an override ballot question under Chapter 59, Section 21C of the Massachusetts General Laws:

SCHOOLS	Actual FY24	Approp. FY25	Non- Contingent Recomm. FY26	Contingent Recomm. FY26
School Department	61,577,213	67,225,230	67,233,608	5,640,306
TOTAL SCHOOLS	61,577,213	67,225,230	67,233,608	5,640,306

and that to meet said appropriation the sum of \$72,873,914 be raised from the tax levy.

COMMENT:

ARTICLE 25 To see what sum of money the Town will vote to appropriate for the support of the Blue Hills Regional Technical School for the twelve-month period beginning July 1, 2025, and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the Town appropriate the amounts shown in the following tabulation under the heading "Recomm. FY26":

BLUE HILLS REG. TECH. SCHOOL	Actual FY 24	Approp. FY25	Recomm. FY26
Assessment	1,073,877	813,159	954,340
TOTAL	1,073,877	813,159	954,340

and that to meet said appropriation the sum of \$954,340 be raised from the tax levy.

COMMENT: Blue Hills Regional Technical School charges each of the nine district Towns an annual assessment that consists of an annual operating assessment, renovation capital assessment and school to careers assessment. These assessments are based upon the number of students attending each year from each of the participating districts. The FY26 allocation of costs for Blue Hills Regional Technical School to the Town has increased due to enrollment. The Town's FY 26 assessment is based on the 39 students currently enrolled at Blue Hills. The FY25 assessment was based on FY 24 during which there were 34 Milton residents enrolled; for FY24, there were 51.

ARTICLE 26 To see what sum of money the Town will vote to appropriate for Interest and Maturing Debt for the twelve-month period beginning July 1, 2025, and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the Town appropriate the amount shown in the following tabulation under the heading “Recomm. FY26”:

INTEREST AND MATURING DEBT	Actual FY24	Approp. FY25	Recomm. FY26
Interest	826,452	945,006	778,698
Maturing Debt	3,706,677	4,035,777	3,614,544
Interest - Fire Station Building Project	407,810	737,178	1,268,236
Maturing Debt - Fire Station Building Project	0	100,000	50,000
TOTAL INTEREST AND MATURING DEBT	4,940,939	5,817,961	5,711,478

and that to meet said appropriation the sum of \$100,000 be appropriated from funds released from the Overlay Reserve, \$5,285,429 be raised from the tax levy and \$326,049 be transferred from the Special Purpose Debt Stabilization Fund.

COMMENT: The table above illustrates the total principal and interest payable for the Town's various bond issues and a provision for estimated debt service on authorized unissued debt authorizations.

The debt service for the Fire Station Building Project relates to short-term borrowings for costs related to the new Milton Fire Station Headquarters. This will be paid utilizing debt exclusion funds as authorized under Chapter 43 of the Acts of 2017. The balance in the Special Purpose Debt Stabilization fund as of March 31, 2025 was \$648,555.

ARTICLE 27 To see if the Town will vote to rescind certain authorized, but unissued portions of the amounts authorized to be borrowed to pay costs of capital projects; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the Town vote to rescind the authorized but unissued portions of the amounts authorized to be borrowed to pay costs of capital projects shown in the following tabulation:

Town Meeting Date	Article	Project Description	Total Amount Authorized	Amount to be Rescinded
12/05/2022	2	Sewer MWRA	1,150,000	862,500
05/01/2023	22	Roadways – Chapter 90	626,278	626,278
05/08/2024	19	Roadways – Chapter 90	626,278	626,278
		Total to be rescinded		<u>2,115,056</u>

COMMENT: The borrowing authorizations approved in previous fiscal years that are listed in this article are no longer needed because total costs for the projects incurred were less than the amount authorized or the Town received other funds such as grant funds to cover the cost or a portion thereof; therefore, the balance of the authorization may be rescinded as it is no longer needed. The Department of Revenue and the ratings agencies monitor the Town's level of authorized, but unissued debt and it is prudent to periodically rescind authorizations that are no longer needed.

The Chapter 90 Roadways program is a 100% reimbursement grant program through the State and the Sewer System Rehab project is 75% grant / 25% borrowing program through the Massachusetts Water Resource Authority (MWRA). These authorizations are made so that the Town may short-term borrow for the projects in the event the reimbursements are not received in a timely manner. Upon completion of the projects and receipt of the reimbursement, the debt authorization may be rescinded.

ARTICLE 28 To see what sum of money the Town will vote to appropriate for the Stabilization Fund, Capital Stabilization Fund, and Road Stabilization Fund, in accordance with the provisions of Massachusetts General Laws, Chapter 40, Section 5B; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the Town appropriate the amounts shown in the following tabulation under the heading "Non-contingent Recomm. FY26" and that the Town appropriate the amount shown in the following tabulation under the heading "Contingent Recomm. FY 26", contingent upon passage by the voters of the Town of Milton of an override ballot question under Chapter 59, Section 21C of the Massachusetts General Laws:

STABILIZATION FUNDS	Actual FY24	Approp. FY25	Non- Contingent Recomm. FY 26		Contingent Recomm. FY26
Stabilization Fund	500,000	0	300,000		228,956
Capital Stabilization Fund	0	0	0		0
Road Stabilization Fund	0	0	0		0
TOTAL STABILIZATION FUNDS	500,000	0	300,000		228,956

and that to meet said appropriation the sum of \$528,956 shall be appropriated from funds certified by the Department of Revenue as free cash.

If the voters do not approve of an override ballot question under Chapter 59, Section 21C of the Massachusetts General Laws, the Town shall appropriate \$300,000 and to meet said appropriation the sum of \$300,000 shall be appropriated from funds certified by the Department of Revenue as free cash.

COMMENT: The Warrant Committee remains committed to the important goal of growing the Town's Stabilization Fund as a positive component of Milton's credit and AAA bond rating, and to ensure the Town of Milton is prepared with funds for future contingencies. These stabilization funds are treated as the Town's main reserves with a goal of maintaining at least 5% of the General Fund budget in the stabilization funds.

The balance in the Stabilization Funds as of December 31, 2024 are as follows:

- General Stabilization Fund: \$6,171,982
- Capital Stabilization Fund: \$1,229,672
- Road Stabilization Fund: \$236,850

ARTICLE 29 To see if the Town will vote, pursuant to the provisions of Massachusetts General Laws Chapter 40, Section 5B, to establish a special purpose stabilization to be known as the “Operating Budget Stabilization Fund” for the purposes of funding the operating budgets of the of the Town and the Public Schools; to see what sum of money the Town will vote to appropriate to said reserve fund; to see how said appropriation shall be raised; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the Town vote to establish a special purpose stabilization to be known as the “Operating Budget Stabilization Fund” for the purposes of funding the operating budgets of the of the Town and the Public Schools; and, that the Town vote to appropriate \$2,700,000 to the said Operating Budget Stabilization Fund, that the sum of \$2,000,000 be appropriated from funds certified by the Department of Revenue as free cash and \$700,000 be raised from the tax levy.

If voters do not approve an override ballot question under Chapter 59, Section 21C of the Massachusetts General Laws, no appropriations shall be made to the Operating Budget Stabilization Fund.

COMMENT: This article proposes that the Town establish a new Operating Budget Stabilization Fund. The Town currently maintains three other stabilization funds (General, Capital, and Road) as further described in Article 29. While these other stabilization funds have different titles and purposes, they are treated together as the Town’s budgetary reserves and are approximately 5.5% of the annual General Fund Budget, which is above the Town’s intended reserves target of 5% of the General Fund.

The Operating Budget Stabilization Fund is intended not to serve as a financial reserve in the case of economic downturns or extraordinary costs; rather, the Operating Budget Stabilization Fund is proposed to be established as part of the override budget as a recurring source of revenue to support operating budgets in future fiscal years.

Regardless of the outcome of the override, the Operating Budget Stabilization Fund will be established by this vote.

If the override is approved, then this article would appropriate two sources of funding into it:

1. *\$700,000 from the tax levy, which is included in the operating override ballot question*
2. *\$2 million from Free Cash to further capitalize the fund*

Any requests to withdraw funding from the Operating Budget Stabilization must be approved by a 2/3 vote of the Town Meeting.

Since a portion of the funding is part of the operating override ballot question, this is a recurring source of property tax revenue for the Operating Budget Stabilization Fund. Beginning in Fiscal Year 2027, the Select Board may vote to: increase the appropriation to the fund by 2.5%, reduce the appropriation to any amount less than \$700,000, or eliminate the appropriation altogether.

The Warrant Committee has asked for and anticipates that the Select Board will establish, preferably in partnership with the Warrant Committee, a policy that will describe a plan for carefully utilizing the Operating Budget Stabilization Fund to support operating budgets while not too quickly drawing down

the fund's financial resources. Other communities, including Braintree, Arlington, and Hingham have operating budget stabilizations that were established alongside an operating override.

DRAFT

ARTICLE 30 To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 40, Section 13E to establish a reserve fund to pay for unanticipated or unbudgeted costs of special education, out-of-district tuition or transportation; to see what sum of money the Town will vote to appropriate to said reserve fund; to see how said appropriation shall be raised; and to act on anything relating thereto.

Submitted by the School Committee

RECOMMENDED that the Town vote to accept the provisions of Massachusetts General Laws Chapter 40, Section 13E to establish a reserve fund to be called the “Special Education Reserve Fund” to pay for unanticipated or unbudgeted costs of special education, out-of-district tuition, and transportation.

COMMENT: Massachusetts General Laws Chapter 40, Section 13E allows municipalities which accept this provision to establish a reserve fund for unanticipated special education, out-of-district tuition, recovery high schools, or transportation costs. The purpose of the fund is to provide the Milton Public Schools with a safety net to respond to unforeseen costs in any given year without adversely impacting the delivery of instruction to students in other programmatic areas.

While no appropriation is recommended be made into the fund through the Town budget at this time, once established, the School Committee may transfer a portion of the appropriation to the School Department budget into the reserve fund. In future years, the School Committee could submit a request that the Town Meeting appropriate from other sources into the reserve.

The School Committee intends to establish a policy that would govern the intended use of the reserve fund. Transfers out of the reserve fund require approval of both the Select Board and the School Committee. Additional information about the Special Education Reserve Fund is available on the Department of Elementary and Secondary Education website:

<https://www.doe.mass.edu/finance/circuitbreaker/stabilization.html>

ARTICLE 31 To see what sum of money the Town will vote to appropriate for the Reserve Fund for extraordinary or unforeseen expenditures for the twelve-month period beginning July 1, 2025; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the Town appropriate the sum of \$282,256 for the Reserve Fund for extraordinary or unforeseen expenditures for the twelve-month period beginning July 1, 2025; and that to meet said appropriation the sum of \$282,256 be appropriated from the tax levy. If voters do not approve an override ballot question under Chapter 59, Section 21C of the Massachusetts General Laws, said appropriation shall be made from funds certified by the Department of Revenue as free cash.

COMMENT: This recommendation provides \$282,256 for extraordinary or unforeseen expenditures during Fiscal Year 2026. Transfers from the Reserve Fund are subject to the approval of the Warrant Committee.

DRAFT

ARTICLE 32 To see if the Town will vote to authorize the use of revolving funds previously established pursuant to votes of Town Meeting, and to determine: 1) the programs and purposes for which each such revolving fund may be expended; 2) the departmental receipts which shall be credited to each such revolving fund; 3) the board, department or officer authorized to expend money from each such revolving fund; and 4) a limit on the total amount which may be expended from each such revolving fund in the fiscal year which begins on July 1, 2025; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the Town vote to authorize the use of revolving funds previously established pursuant to votes of Town Meeting, and to determine: 1) the programs and purposes for which each such revolving fund may be expended; 2) the departmental receipts which shall be credited to each such revolving fund; 3) the board, department or officer authorized to expend money from each such revolving fund; and 4) a limit on the total amount which may be expended from each such revolving fund in the fiscal year which begins on July 1, 2025, in accordance with the tabulation below:

Annual Town Meeting	Department	Purpose	Revenue Source	Limit
March 1994 Article 37	Board of Park Commissioners	Maintenance and repair of Town parks and recreational facilities	Fees received from the use of Town parks and recreational facilities	\$100,000
May 1996 Article 31	Board of Library Trustees	Purchasing new books and other related materials	Fines for overdue materials and from charges for lost or damaged materials, printer use fees and receipts from the sale of trash stickers	\$65,000
May 2001 Article 29	Select Board	Operation, repair, rental and maintenance of the Senior Center	Fees received from rental of the facilities at the Senior Center	\$1,000
May 2004 Article 28	Board of Health	Operation of health programs and for the purchase of additional vaccine for Town of Milton residents	Fees and charges received from the operation of influenza and pneumonia clinics, a year-round immunization program, other health programs	\$40,000
May 2008 Article 30	Board of Library Trustees	Operation, repair, rental and	Fees and charges received from rental of library facilities	\$25,000

		maintenance of the library facilities		
May 2009 Article 40	Cemetery Department	Purchasing, storing and installing grave liners and other Cemetery materials and equipment	Fees for providing and installing grave liners	\$60,000
May 2011 Article 32	Conservation Commission	Purchasing and installation of trees, shrubs and plants, cleaning of waterways and removal of invasive species and improving drainage	Fees charged for fines imposed for the violation of the Wetlands Protection Act and the Town of Milton Wetlands Bylaw	\$15,000
January 2012 STM Article 5	Select Board	Building maintenance, repair and improvement	Revenue collected from rent or fees for occupancy or use of the former East Milton Library	\$25,000
May 2017 ATM Article 45	Consolidated Facilities	Energy conservation improvements at any Town building	Revenue received from the sale of energy credits related to the operation of solar panels on the roof of the Town Office Building	\$10,000
October 2018 STM Article 6	Planning Board and Select Board	Traffic Safety and Infrastructure	Money received by the Board of Appeals or Planning Board from applicants for developments which may impact traffic on roads in Milton	\$50,000
May 2022 ATM Article 31	Cemetery	Maintenance and repairs to 211 Centre Street	Money received from rent and occupancy of 211 Centre Street	\$40,000
May 2023 ATM Article 41	Department of Public Works	Administrative costs for paving projects and paving projects	Trench excavation fees, inspection fees, and paving fees	\$250,000

COMMENT: Revolving Funds may be created by a vote of Town Meeting. This article reauthorizes the Revolving Funds previously approved by Town Meeting and sets annual withdrawal limits for each Revolving Fund.

DRAFT

ARTICLE 33 To see what sum of money the Town will vote to appropriate from the PEG Access Enterprise Fund, for Fiscal Year 2026 cable-related purposes, consistent with the Town's franchise agreements with Comcast of Milton, Inc. and RCN Telecom Services of Massachusetts, LC, including but not limited to: (i) support of public, educational or governmental access cable television services; (ii) monitor compliance of the cable operator with the franchise agreement or (iii) prepare for renewal of the franchise license; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the Town vote to appropriate \$500,000 from the PEG Access Enterprise Fund for Fiscal Year 2026 cable-related purposes, consistent with the Town's franchise agreements with Comcast of Milton, Inc. and RCN Telecom Services of Massachusetts, LLC, including but not limited to: (i) support of public, educational or governmental access cable television services; (ii) monitor compliance of the cable operator with the franchise agreement or (iii) prepare for renewal of the franchise license.

COMMENT: The annual appropriation recommended in this article is an estimate of the annual fees the Town will owe for FY26 to MPEG Access, Inc., in accordance with the current agreement between the Town and MPEG Access, Inc. Milton Access TV is responsible for many hours of programming, particularly Town boards and committees, school extracurricular activities, such as musical performances, and school sports. Cable operators are required to enter into an agreement with the Town prior to operating in Milton. Currently, the Town has two such agreements with RCN/Astound and Comcast. In recent years, as cable continues to face competition from alternative television streaming services, fewer Milton residents have cable subscriptions and we will continue to carefully monitor fees paid to Milton and the budgetary demands to operate Milton Access TV.

ARTICLE 34 To see if the Town will vote to appropriate or reserve from the Community Preservation Fund annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in fiscal year 2026, with each item to be considered a separate appropriation, and to act on anything relating thereto.

Submitted by the Community Preservation Committee

RECOMMENDED that the Town vote to appropriate Community Preservation Act funds as follows:

	Recomm. FY26
<u>ESTIMATED REVENUES FY 2026</u>	
CPA Surcharge	890,000
State Trust Fund Distribution	140,000
Investment Income	20,000
TOTAL ESTIMATED REVENUES	<u>1,050,000</u>
 <u>BUDGET FY 2026</u>	
APPROPRIATIONS	
Committee Administrative Expenses	50,000
 SPECIAL PURPOSE RESERVES	
Historic Resources Reserve	105,000
Community Housing Reserve	105,000
Open Space and Recreation Reserve	105,000
 UNDESIGNATED BUDGETED RESERVES	685,000
 TOTAL BUDGET	<u>1,050,000</u>

COMMENT: The Town anticipates total Community Preservation Act revenue of \$1,050,000 in FY26. After making the set asides for the three 10% reserve accounts, the Historic Resources Reserve, the Community Housing Reserve, and the Open Space and Recreation Reserve, as well as 5% for administrative costs, the Community Preservation Committee has recommended putting the remaining \$685,000 of the estimated total revenue in the budgeted reserve.

ARTICLE 35 To see if the Town will approve projects and grant funding, as recommended by the Community Preservation Committee, for Fiscal Year 2026. All approved projects must enter into a Grant Agreement with the Town and submit regular progress and budget reports. A total of fourteen (14) projects are recommended, for which \$1,024,946 is to be provided through CPA funds.

CPA PROJECT FUNDING RECOMMENDATIONS			
CPA CATEGORY: COMMUNITY HOUSING		FUNDING SOURCE	AMOUNT
1	Milton Affordable Housing Trust	Community Housing Reserve Fund	\$105,000
		Unrestricted Fund Balance	\$170,000
		Total Funding:	\$275,000
CPA CATEGORY: HISTORIC PRESERVATION		FUNDING SOURCE	AMOUNT
2	Milton Art Center Window Replacement	Historic Preservation Reserve Fund	\$30,650
		Unrestricted Fund Balance	\$3,000
		Total Funding:	\$33,650
3	Milton Cemetery Holding Tomb Structural Study	Historic Preservation Reserve Fund	\$13,000
		Unrestricted Fund Balance	\$0
		Total Funding:	\$13,000
4	Eustis Estate Masonry Restoration	Historic Preservation Reserve Fund	\$30,700
		Unrestricted Fund Balance	\$49,300
		Total Funding:	\$80,000
5	Houghton's Pond Pavillion Various Repairs	Historic Preservation Reserve Fund	\$30,650
		Unrestricted Fund Balance	\$29,350
		Total Funding:	\$60,000
CPA CATEGORY: OPEN SPACE & RECREATION		FUNDING SOURCE	AMOUNT
6	Cunningham & Collicot PTO Play Yard Improvements	Open Space & Rec Reserve Fund	\$21,000
		Unrestricted Fund Balance	\$40,507
		Total Funding:	\$61,507
7	Glover School PTO Landscape Improvements	Open Space & Rec Reserve Fund	\$21,000
		Unrestricted Fund Balance	\$34,750
		Total Funding:	\$55,750
8	Pine Tree Brook Neighborhood Association Pine Tree Brook Restoration	Open Space & Rec Reserve Fund	\$0
		Unrestricted Fund Balance	\$35,000
		Total Funding:	\$35,000
9	Park & Recreation Dept. Peverly Park Playground	Open Space & Rec Reserve Fund	\$21,000
		Unrestricted Fund Balance	\$229,000
		Total Funding:	\$250,000
10	Park & Recreation Dept. Recreation Master Plan	Open Space & Rec Reserve Fund	\$21,000
		Unrestricted Fund Balance	\$24,539
		Total Funding:	\$45,539

11	Park & Recreation Dept. Pagoda Circle Restoration Plan	Open Space & Rec Reserve Fund	\$0	
		Unrestricted Fund Balance	\$12,000	
		Total Funding:	\$12,000	
12	Select Board Wharf Park Rehabilitation	Open Space & Rec Reserve Fund	\$21,000	
		Unrestricted Fund Balance	\$52,500	
		Total Funding:	\$73,500	
13	Friends of Neponset Esplanade Redevelopment Plan Support	Open Space & Rec Reserve Fund	\$0	
		Unrestricted Fund Balance	\$30,000	
		Total Funding:	\$30,000	
TOTAL FUNDING:			\$1,024,946	
PROJECT RECOMMENDATION BREAKDOWN				
CPA CATEGORY	NUMBER OF PROJECTS	TOTAL AMOUNT		
COMMUNITY HOUSING	1	\$275,000		
HISTORIC PRESERVATION	4	\$186,650		
OPEN SPACE & RECREATION	8	\$563,296		

Submitted by the Community Preservation Committee

RECOMMENDED that the Town vote to approve the projects and amounts shown in the following tabulation under the heading “CPA Project Funding Recommendations,” all projects must enter into a Grant Agreement with the Town and submit regular progress and budget reports, and each project shall be a separate appropriation:

COMMENT: The Town of Milton has adopted the Community Preservation Act (CPA) that generates monies for local Community Preservation funds through the implementation of a local CPA property tax. The Community Preservation Committee (CPC) conducts an annual Needs Assessment to determine the Town’s priorities for open space, historic resources, community housing and outdoor recreation projects. Working with municipal boards, the CPC assesses the Town’s preservation goals and conducts public informational hearings to seek the public’s input on the Town’s community preservation needs, opportunities, resources, and priorities. Following the CPC’s study of these issues, the CPC makes recommendations to Town Meeting for the expenditure from the Town’s Community Preservation Fund for projects initiated through an Application for Community Preservation Eligibility that is available to the public on the CPC’s town website. After careful review and consideration of all project proposals, the CPC recommended that fourteen (13) projects be funded from CPA funds.

Under Massachusetts General Laws, projects can only be funded by CPA funds if they are recommended by the CPC. The Town Meeting may vote to reduce an appropriation for a given project or vote not to fund a project, but may not increase project appropriations without a CPC recommendation.

The Warrant Committee recommends approval of this article.

ARTICLE 36 To see if the Town will vote to authorize the Select Board, during Fiscal Year 2026, to accept on behalf of the Town any and all easements for any of the following purposes: roads, sidewalks, vehicular and/or pedestrian access or passage, drainage and utilities; and to abandon or relocate easements acquired for any of the foregoing purposes; provided, however, that such authorization shall pertain only to easements accepted, abandoned or relocated at no cost to the Town; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the Town vote to authorize the Select Board, during Fiscal Year 2026, to accept on behalf of the Town any and all easements for any of the following purposes: roads, sidewalks, vehicular and/or pedestrian access or passage, drainage and utilities; and to abandon or relocate easements acquired for any of the foregoing purposes; provided, however, that such authorization shall pertain only to easements accepted, abandoned or relocated at no cost to the Town.

COMMENT: The Warrant Committee voted unanimously to recommend the Select Board be able to accept all easements on behalf of the Town during the Fiscal Year. Typically, these acceptances are related to new subdivisions. In FY25, the Town accepted a grant of easement for entering into the Pine Gardens Private Way for water line and hydrant maintenance.

DRAFT

ARTICLE 37 To see if the Town will vote to amend the General Bylaws by inserting the following new Chapter XX Protection Against Light Trespass

PURPOSE

The purpose of this Chapter XX is to protect a Person from the intentional and unintentional Light Trespass caused by another Person.

DEFINITIONS

“Lamp” means the bulb or other light-emitting portion of a Luminaire, not inclusive of any reflective or refractive optics used to direct light.

“Light Trespass” means a condition in which artificial light emitted from a Luminaire on one property is directed in such a manner that the light source or glare is visible from any other property and constitutes public hazard or a nuisance.

“Luminaire” means a complete lighting assembly, consisting of a Lamp, housing, optic(s), and other structural elements, but not including any mounting pole or surface.

“Person” means an individual, a member of a limited liability company, a partnership, or a corporation.

“Public hazard or nuisance” means lighting that, by virtue of its intensity, brightness, area of coverage, position or direction causes to adjacent property or occupants thereof visual discomfort or other physical harm or damage, or a substantial and unreasonable interference with the use and enjoyment of such property.

“Town” means the town of Milton, MA.

ENFORCEMENT

The Select Board, in its sole discretion, shall determine if a Light Trespass constituting a public hazard or nuisance exists. Any complaint about Light Trespass shall be made to the Select Board office in writing with any additional material needed to determine that Light Trespass exists. The Select Board shall notify the property owner of its intention to review a complaint regarding light trespass at their property within ten (10) business days of receiving the complaint in writing and request any documentation or response the property owner deems appropriate to prove there is no violation of Light Trespass. The Select Board or its designee shall conduct a site visit to review the complaint and observe conditions. The Select Board or its designee shall prepare a written summary of existing conditions. Within forty-five (45) days of receiving the initial complaint the Select Board shall hold a meeting to determine if Light Trespass violation exists. During this timeframe the property owner may take steps to rectify the alleged Light Trespass.

The Select Board shall take into consideration the following conditions, or any other information deemed appropriate to determine the outcome of the Light Trespass complaint:

1. Lights directly shining into another's windows;
2. Excessive glare;
3. What angle the fixtures are affixed to the property to create poorly directed lighting;
4. Outdoor lights on a timed motion sensor;
5. Lumens levels that are too bright for the area that would impact sleeping, enjoying one's own property while outdoors, or directly impacting the enjoyment of the night sky;
 - a. appropriate lumens levels for residential neighborhoods:
 - i. Step lights: 100 lumens or less;
 - ii. Path lights: 200 lumens or less

- iii. Landscape lights: 300 lumens or less
- iv. Wall lights: 600 lumens or less
- v. String lights: 100 lumens or less per bulb
- vi. Pond/pool lights: 400 lumens or less
- vii. Security lights: 1300 lumens or less, on a motion sensor
- viii. LED flood lights: 800 lumens or less

b. Any lumens levels in question shall be measured by a Town employee designated by the Select Board by using a light meter and submitted to the Select Board for consideration.

VIOLATIONS

A condition determined by the Select Board to constitute a public hazard or nuisance shall be in violation of this bylaw. Persons found in violation shall have thirty (30) days to rectify the violation after which each additional day during which the violation exists shall constitute a separate offense.

RELIEF

The Town shall have the right to bring a civil action to enforce the provisions of this bylaw and to seek remedies as allowed by law, including, but not limited to injunctive relief, monetary damages; or other relief as directed by a court with jurisdiction over the matter.

PENALTY

Any person or entity who violates this By-Law shall receive a warning for the first violation and shall be liable to the Town of Milton in the amount of \$50 for the second violation and in the amount of \$100 for each subsequent violation, which money shall inure to the Town of Milton for such uses as the Select Board may direct. Fines shall be recovered by indictment or on complaint before the District Court or by noncriminal disposition in accordance with MGL c. 40 S. 21D. Each separate instance of noncompliance following the issuance of any warning or citation pursuant to this section shall constitute a separate violation.

And to authorize the Town Clerk to assign or amend chapter and section numbers; and to act on anything relating thereto.

RECOMMENDED that the Town vote Yes.

COMMENT: 

ARTICLE 38 To see if the Town will vote to amend Chapter 275 of the General Bylaws, known as the Zoning Bylaw, by striking Section 3.2, Subsection A, Paragraph (6) and inserting the following new section:

Section 275-3.23: Accessory Dwelling Units

A. Purpose

The purpose of this Section 275-3.23 Accessory Dwelling Units is to allow for Accessory Dwelling Units (ADUs), as defined under M.G.L. c. 40A §1A, to be built as-of-right in Single-Family Residential Zoning Districts in accordance with Section 3 of the Zoning Act (M.G.L. c. 40A), as amended by Section 8 of Chapter 150 of the Acts of 2024, and the regulations under 760CMR 71.00: Protected Use Accessory Dwelling Units. This zoning provides for by-right ADUs to accomplish the following purposes:

1. Increase housing production to address local and regional housing needs across all income levels and at all stages of life.
2. Provide a more moderately priced housing option to serve smaller households, households with lower incomes, seniors, and people with disabilities
3. Develop small-scale housing that fits in context of single-family housing while maintaining the appearance and character of the Town's single-family neighborhoods.
4. Encourage the reuse of existing accessory structures, which may have historical or cultural significance, or the preservation of which would generally contribute aesthetic value to the landscape, neighborhood, or Town; and
5. Provide an opportunity for homeowners to age in place, downsize or earn supplemental income from investing in their properties.

B. Definitions

For the purposes of Section 275-3.23 Accessory Dwelling Units the following definitions shall apply:

1. **Accessory Dwelling Unit ("ADU")**: A self-contained housing unit, inclusive of sleeping, cooking and sanitary facilities on the same Lot as a Principal Dwelling, subject to otherwise applicable dimensional and parking requirements, that:
 - a. maintains a separate entrance, either directly from the outside or through an entry hall or corridor shared with the Principal Dwelling sufficient to meet the requirements of the Building and Fire Codes for safe egress and ingress;
 - b. is not larger in Gross Floor Area than 1/2 the Gross Floor Area of the Principal Dwelling or 900 square feet, whichever is smaller; and
 - c. is subject to such additional restrictions as contained in this Section.
2. **Design Standards**: Clear, measurable and objective provisions of zoning, or general ordinances or by-laws, which are made applicable to the exterior design of, and use of materials for an ADU when those same design standards apply to the Principal Dwelling to which the ADU is an accessory.

3. **Dwelling Unit**: A single housing unit providing complete, independent living facilities for one or more persons, including permanent provisions for living, sleeping, eating, cooking and sanitation. This definition does not include a mobile home trailer, however mounted but can include a housing unit within a single-family, duplex, or multi-unit development.
4. **EOHLC**: The Executive Office of Housing and Livable Communities.
5. **Gross Floor Area (“GFA”)**: The sum of the areas of all stories of the building of compliant ceiling height pursuant to the Building Code, including basements, lofts, and intermediate floored tiers, measured from the interior faces of exterior walls or from the centerline of walls separating buildings or dwelling units but excluding crawl spaces, garage parking areas, attics, enclosed porches and similar spaces. Where there are multiple Principal Dwellings on the Lot, the GFA of the largest Principal Dwelling shall be used for determining the maximum size of an ADU.
6. **Historic District**: A district in a municipality established pursuant to M.G.L. c. 40C or other state law that is characterized by the historic or architectural significance of buildings, structures, and sites, and in which exterior changes to and the construction of buildings and structures are subject to regulations adopted by the Municipality pursuant to M.G.L. c. 40C or other state law.
7. **Lot**: An area of land with definite boundaries that is used, or available for use, as the site of a structure, or structures, regardless of whether the site conforms to requirements of Zoning.
8. **Modular Dwelling Unit**: A pre-designed Dwelling Unit assembled and equipped with internal plumbing, electrical or similar systems in compliance with Building and Fire Codes prior to movement to the site where such Dwelling Unit is affixed to a foundation and connected to external utilities; or any portable structure with walls, a floor, and a roof, designed or used as a Dwelling Unit, transportable in one or more sections and affixed to a foundation and connected to external utilities.
9. **Pre-Existing Nonconforming Structure**: A structure that does not conform to zoning.
10. **Principal Dwelling**: A structure, regardless of whether it, or the Lot it is situated on, conforms to zoning, including use requirements and dimensional requirements, such as setbacks, bulk, and height, that contains at least one Dwelling Unit and is, or will be, located on the same Lot as an ADU.
11. **Short-term Rental**: Short-term rental, as defined in M.G.L. c. 64G, s. 1.
12. **Single-Family Residential Dwelling**: A structure on a Lot containing not more than one Dwelling Unit.
13. **Single-family Residential Zoning District**: Any zoning district where Single-Family Residential Dwellings are a permitted or an allowable use, including any Zoning District where Single-family Residential Dwellings are allowed as-of-right or by Special Permit.

14. Site Plan Review: The process established under Paragraph E (3) of this Section.

15. Transit Station: A Subway Station, Commuter Rail Station, or Bus Station.

- a. A Bus Station includes any location serving as a point of embarkation for any bus operated by a transit authority.
- b. A Subway Station includes any of the stops along the MBTA Red Line, Green Line, Orange Line, Silver Line, or Blue Line, including any extensions or additions to such lines.
- c. A Commuter Rail Station includes any commuter rail station operated by a Transit Authority with year-round service with trains departing at regular time intervals, rather than intermittent, seasonal, or event-based service.

C. Regulations:

1. ADUs shall maintain a separate entrance from the Principal Dwelling sufficient to meet safe ingress and egress under the Building Code and Fire Codes.
2. ADU construction shall comply with 310 CMR 15.000: The State Environmental Code, Title 5 regulations for a Single-Family Residential Dwelling in the Single-Family Residential Zoning District in which the ADU is located.
3. There shall be no more than one (1) ADU, either internal or detached, on any Lot.
4. No ADU shall be separated from the Principal Dwelling through condominium conversion or be held in separate ownership from the Principal Dwelling and each ADU shall remain accessory to the Principal Dwelling. Neither the Principal Dwelling nor the ADU shall be sold or otherwise conveyed or transferred separately from the other.
5. A detached unit shall meet the dimensional requirements for a Single-Family Residential Dwelling or accessory structure within the same district, whichever results in more permissive regulation.
6. An ADU may be located within an existing Primary Dwelling or an existing accessory structure with non-conforming setbacks, provided that any new construction of floor area complies with the applicable setback requirements.
7. The Gross Floor Area of an ADU shall not be larger than 1/2 the Gross Floor Area of the Principal Dwelling or 900 square feet, whichever is smaller, and shall not be less than 350 square feet. Once an ADU has been added to a Primary Dwelling or lot, the ADU shall not be enlarged beyond the square footage allowed by this Section.
8. An ADU may not be rented for periods less than twelve (12) months at a time and is prohibited from being rented on a weekly or daily basis. The ADU shall not be used as a Short-term Rental, or otherwise for boarding and lodging, or other commercial use.
9. A property owner granted approval for a Temporary Apartment under Section 275-3.1, Subsection I may, upon written application to the Building Commissioner, request approval of such apartment as an ADU under the provisions of this Section.
10. One (1) parking space shall be provided for each ADU located on a Lot that is more than 0.5 mile from a Transit Station. The parking required for an ADU is in addition to that required for the Primary Dwelling.
11. Utilities such as water, sewer, electricity and gas, for the ADU may be on the same services as the Primary Dwelling subject to the requirements of the authority having jurisdiction and the

utility service provider. Utility connections for a detached ADU are subject to the requirements of the authority having jurisdiction and the utility service provider.

D. Design Standards

1. Exterior modifications to a Principal Dwelling or accessory structure, as well as the construction of a new detached unit, are encouraged to be architecturally compatible with the Principal Dwelling, including the use of complimentary color palettes, exterior finishes, window types, roof pitch, and other design features.
2. Where a driveway or parking space abuts a Principal Dwelling or an ADU, a landscape area with a minimum depth of three (3) feet is encouraged to be provided for the entire length of the driveway and/or parking space.
3. All stairways to upper stories shall be enclosed within the exterior walls of the building in which the ADU is located.
4. Pedestrian paths shall be provided from the sidewalk or driveway to the entrance(s) of the Principal Dwelling and the ADU.
5. Energy-efficient features and sustainable materials are encouraged, but not required, unless the Building Code, Fire Code, energy code, and/or any other applicable code requires such features and materials to be incorporated into the design of an ADU. These features and materials could include solar panels, energy-efficient lighting and appliances, high insulation values for the walls, roof, windows and doors, and eco-friendly building materials.
6. Radon resistant techniques for new construction are encouraged to be incorporated into the new design of the ADU.

E. Process and Procedural Requirements

1. Creation of an ADU in an expansion of an existing Principal Dwelling or in a detached accessory structure shall require site plan approval by the Planning Board in compliance with the provisions of this Section.
2. Site Plan Approval Submission Requirements:
 - a. A completed application form and a filing fee in an amount determined by the Inspectional Services Department;
 - b. The existing square footage of the Principal Dwelling and the proposed square footage of the ADU;
 - c. The existing floor layouts of the Principal Dwelling and the proposed floor layout of the ADU to an architectural scale of $\frac{1}{4}$ inch = 1 foot- 0 inches;
 - d. Exterior elevations of new and existing buildings to an architectural scale of $\frac{1}{4}$ inch = 1 foot- 0 inches;
 - e. Any proposed changes to the exterior of the Principal Dwelling;
 - f. A site plan prepared by a registered land surveyor showing new and existing buildings, setbacks, parking, drives, grading, drainage, utilities including gas, water, electric, sewer, and septic lines, and landscaping, including existing hardscape and stone walls.
3. One hard copy of the complete application and one electronic file of the complete filing shall be submitted to the Planning Department.

F. Authority of the Planning Board

1. The Planning Board may impose reasonable conditions to satisfy compliance with the Design Standards in Section D.
2. The Planning Board shall consider the Site Plan Approval Submission at a meeting held no less than 30 days after receipt of the complete submission. The Planning Board shall issue its written decision to the applicant and the Building Commissioner no more than 75 days after receipt of a site plan approval submission. Failure to issue a written decision within such 75 day period, or such longer time as may be agreed with the applicant, will be deemed an approval of the site plan as submitted.
3. The decision of the Board shall be by a majority vote of the Board as constituted (i.e., three affirmative votes).

G. Administration and Enforcement

1. The Building Commissioner shall administer and enforce the provisions of this Section 275-3.23 Accessory Dwelling Units.
2. No building shall be changed in use or configuration without a Building Permit from the Building Commissioner.
3. No building shall be occupied until a Certificate of Occupancy is issued by the Building Commissioner where required.
4. The Building Commissioner shall apply the Dover analysis as articulated in 760 CMR 71.03(3)(a), to any request for an ADU Building Permit and shall waive any zoning requirement that the Building Commissioner finds to be unreasonable under the Dover analysis.

And to authorize the Town Clerk to make clerical revisions to section numbers and headings.

RECOMMENDED that the Town vote Yes.

COMMENT:

ARTICLE 39 To see if the Town will vote to amend Chapter 275 of the General Bylaws, known as the Zoning Bylaw, by replacing §275-12.4 Site Plan Approval with the following section:

§275-12.4 Site Plan Approval

A. Purpose

The purpose of this Section is to protect the health, safety, convenience and general welfare of the inhabitants of the Town by providing a means to determine whether a proposed use of land or structures is in compliance with sound site utilization principles relative to traffic circulation and safety, pedestrian safety and access, off-street parking and loading, emergency vehicle access, storm water drainage, screening, signage, exterior lighting, visual impact of parking, storage or other service areas, and consistency with character and scale of surrounding landscape and buildings.

B. Applicability

Whenever site plan approval is required under the provisions of this Chapter, the procedure set forth in this section shall be followed. The following activities and uses require site plan approval by the Planning Board (“Board”):

- (a) Construction, redevelopment or expansion of multifamily residences;
- (b) Construction, redevelopment or expansion of mixed-use or commercial buildings of 800 square feet or more;
- (c) Any use or change in use that requires a Special Permit by the Board of Appeals shall be excluded from this site plan approval; and
- (d) Construction or expansion of parking, loading, service and access driveways associated with multifamily, mixed-use, commercial or other buildings, excluding single-family use.

C. Application and Submission Requirements

- (a) Pre-Application Conference.

Applicants seeking site plan approval shall obtain a site plan review application form and site plan checklist from the Department of Planning and Community Development (“Planning Department”). The application form and any checklists or other administrative documents may be revised from time to time by the Planning Department or the Planning Board without public hearing.

Applicants are encouraged to discuss proposed applications with the Planning Department prior to formally submitting an application. At the meeting, the Planning Department shall provide the applicant with an indication of whether the proposal, in its major features, is acceptable or should be modified before expenditures for more detailed planning and engineering are made. At the request of the Planning Department, the Board may hold a Pre-Application Conference at any regular or special meetings of the Board to discuss the proposed development and any unusual features on the site that may require special treatment. The Pre-Application Conference may also provide an opportunity to discuss waiver requests and the information the Board will need to coordinate reviews by other Town boards and departments. The Board may request impact analyses, such as a traffic study. No later than five (5) days prior to the scheduled Pre-Application Conference, the applicant shall submit to the Board a brief explanation of the project including the property owner’s name, the applicant’s name, assessor’s map, site address, plot plan (if available), sketch or description of new development or proposed changes to a previously approved project.

- (b) Submission.

The completed application form together with the proposed site plan and all supplementary documentation must be submitted to the Planning Board in accordance with the Planning Board's site plan review regulations. The Planning Department shall review the application for completeness and, in the event that such application is incomplete, shall notify the applicant of the missing information.

(c) Plans and Plan Content.

The application for site plan approval shall include the following documents to be submitted in electronic format to the Planning Department. Physical copies may be requested by the Board:

- 1) Application and fee for site plan approval;
- 2) Existing conditions survey that indicates boundaries, dimensions, area, use, ownership and zoning of the subject parcel and adjacent parcels. It shall include existing structures, parking areas, open space features, walls, fences, trees of 12 inches caliper or more, utilities, easements, wetlands and wetlands buffer zones, and topography with contours at 1-foot intervals. Additionally, the survey shall include contours, buildings, and trees of 12 inches caliper or more on adjacent parcels within thirty (30) feet of lot boundaries;
- 3) Existing conditions narrative, including adjacent neighborhood and historic context, with photographs and diagrams as appropriate;
- 4) Zoning narrative that demonstrates compliance with applicable requirements of this Chapter and the Rules and Regulations of the Planning Board;
- 5) Design narrative that describes compliance with applicable design standards and guidelines;
- 6) Site plans that show required setbacks, the position of the building(s) on the site, building(s) setback dimensions, points of vehicular access to and from the site and vehicular circulation within the site, parking areas, open space areas, stormwater management, utilities, dimensions of building(s) and parking areas, proposed grading, retaining walls and other information commonly required for site plan approval. Where a portion of the site is to remain undisturbed by the proposed work, such area shall be so indicated on the plan;
- 7) Landscape plans that show layout, species, spacing, sizes, quantities and details for all plant materials, and locations and details of hardscape, fencing and landscape walls;
- 8) Tree preservation plan with calculated caliper of total existing trees and total of trees to be removed;
- 9) Architectural plans, building elevations and sections, three dimensional views and renderings of the building(s) showing the architectural design of the building(s) in context. Drawings shall indicate proposed materials and colors;
- 10) Site sections that graphically represent all slope cuts and fills, structures, retaining walls and significant land features;
- 11) Cut and fill plan with calculated quantities of cut and fill to be used on site, removed from site and added to the site;
- 12) Traffic impact analysis for projects with ten (10) or more net new parking spaces;
- 13) Parking and transportation demand management plan (PTDM) as described in §275-20.5 and, if applicable, proof of payment of the transportation mitigation fee described in §275-20.6.
- 14) Photometric plan that shows locations and specifications for all exterior lighting fixtures and lighting photometrics for projects that include ten (10) or more net new parking spaces;
- 15) Shadow study for projects proposing buildings greater than 35 feet in height;
- 16) Preliminary construction management plan;

17) A copy, if any, of the determination of applicability issued by or the notice of intent filed with the Conservation Commission of the Town of Milton under MGL c. 131, § 40, or Chapter 260 of the General Bylaws of the Town of Milton;

All site plans shall be prepared by a licensed architect, landscape architect, and/or a civil engineer., All landscape plans shall be prepared by a licensed landscape architect. All building plans, elevations, sections and renderings shall be prepared by a licensed architect. All disciplines shall be licensed in the Commonwealth of Massachusetts.

Upon written request, the Board may, at its discretion, waive the submission by the applicant of any of the above required information.

If the application does not conform to the requirements of this Section, and no waivers have been granted,, the Board shall identify the deficiencies in writing and may deny approval. An new application and hearing process will be required for further consideration of the proposal.

D. Procedures

- (a) Upon receipt of a complete application to the Planning Department, the application shall be circulated, as appropriate, to the Building Commissioner, Fire Department, Police Department, Historical Commission, and Engineering Department, requesting comments by the first public hearing. For development applications within a Local Historic District, if applicable, the Board shall seek comments from the Historical Commission before the first public hearing. Filing with the Historical Commission is recommended prior to submission to the Board.
- (b) The Board shall conduct a public hearing. Subsequent changes and revisions to application materials shall be submitted with a narrative summarizing the changes in the new submittal.

E. Outside Consultants

When reviewing an application, the Board may determine that the assistance of outside consultants is warranted due to the size, scale or complexity of a proposed project or because of the project's potential impacts. The Board may require that applicants pay a review fee, consisting of the reasonable costs incurred by the Board for the employment of outside consultants engaged by the Board to assist in the review of applications. In hiring outside consultants, the Board may engage disinterested engineers, architects, landscape architects, planners, urban designers or other appropriate professionals who can assist the Board in analyzing a project to ensure compliance with all relevant laws, bylaws and regulations, and other requirements. Expenditures may be made at the direction of the Board and shall be made only in connection with the review of the specific project for which the review fee has been collected from the applicant.

Failure of an applicant to pay a review fee shall be grounds for denial of the application. At the completion of the Planning Board's review of a project, any excess amount of the review shall be repaid to the applicant. A final report of expenditures shall be provided to the applicant.

F. Review Standards

The Board will consider the following in its review:

- a) Location and configuration of structures and the relationship of the site's structures to nearby structures in terms of major design elements including bulk, height, scale, massing, materials, roof and cornice lines and color;
- b) Sustainable, climate-sensitive, and environmentally conscious site design practices;
- c) Preservation of existing natural landscape features and trees;
- d) Open space and landscape design;
- e) Existing topographic characteristics and proposed topographic changes;
- f) Vehicular, emergency service, non-vehicular/multi-modal and pedestrian access and circulation;
- g) Design of the streetscape and transition between abutting properties;
- h) Location, design and screening of parking and service areas;
- i) Loading, delivery, waste and snow removal management;
- j) Protection of surface and ground water quality;
- k) Location of public and private infrastructure and utilities;
- l) Site security features, such as fencing and lighting;
- m) Site and exterior building lighting;
- n) Site and building signage;
- o) Historic significance and impacts on historic structures or landscapes;
- p) Protection and mitigation of adjacent properties against detrimental impacts (surface water drainage, light, sound and sight buffers and preservation of views, light, and air); and

G. Site Design Standards

- a) Connections. Sidewalks shall provide direct connections among building entrances, public sidewalk (if applicable), bicycle storage, and parking.
- b) Vehicular access. Where feasible, curb cuts shall be minimized and shared driveways encouraged. The maximum driveway width shall be 24 feet for development with 10 or more parking spaces and 12 feet for development with less than ten (10) parking spaces.
- c) Parking areas shall be designed so that vehicles may exit without backing into a public street to the extent reasonably practicable.
- d) Open space. Acceptable activities within minimum required open space, where applicable, include natural areas (including wetlands and surface waters), wildlife and native plant habitat, landscape plantings, agricultural activities, low-impact design stormwater management, non-motorized trails, courtyards, patios, decks, play areas and other low-impact recreational activities. Required open space shall not contain habitable structures, streets, driveways, or surface parking.
- e) Playground and recreation areas. Any development containing forty (40) or more units shall provide an outdoor play area or common space for use by families with children.
- f) Setbacks. No structure shall be erected within the required setbacks as specified in this Chapter. Driveways may be located within the required setbacks provided that no more than 30 percent of the setback area shall be paved.
- g) Parking location. Surface parking shall be located to the sides and rear to the greatest extent possible.
- h) Landscaping at parking perimeter. A landscape buffer shall be provided at the parking perimeter. Shade trees, ornamental trees, shrubs, and other plant materials shall be included in the buffer as is reasonable. The minimum width of the buffer shall be 5 feet.

- i) Landscaping at parking interior. A minimum of a five-foot wide landscape divider shall be provided between every 10 parking spaces, and a shade tree shall be planted between every 20 parking spaces. A minimum of a five-foot-wide terminus landscape island shall be provided at the beginning and end of each row, and a shade tree shall be planted in each terminus island.
- j) Screening for parking. Surface parking adjacent to a public sidewalk shall be screened by a landscaped buffer of sufficient width to allow the healthy establishment of trees, shrubs, and perennials, but no less than 6 (six) feet. The buffer may include a fence or wall of no more than three feet in height unless there is a significant grade change between the parking and the sidewalk.
- k) Parking materials. The parking surface may be concrete, asphalt, decomposed granite, bricks, gravel, pea stone, crushed shells or pavers, including pervious materials but not including grass or soil not contained within a paver or other structure.
- l) Existing landscape. Incorporate significant existing site features, such as trees of 12 inches caliper or more located within setbacks, stone walls, and historic fences into new development to the greatest extent possible.
- m) Landscaping. Use landscape design as a placemaking feature and not exclusively as a buffer.
- n) Plantings. Plantings shall include species that are native or adapted to the region and shall include shade trees. Plants on the Massachusetts Prohibited Plant List, as may be amended, shall be prohibited. Deciduous trees shall be at least three inches (3") in caliper as measured six inches (6") above the root ball at time of planting. Deciduous trees used for screening shall be expected to reach a height of 20 feet within ten (10) years after planting. Evergreen trees used for screening shall be a minimum of ten (10') feet in height at the time of planting. Where the Board determines that the planting of trees is impractical, the applicant may substitute shrubbery for trees at the ratio of a minimum of 3 shrubs for every 1 required tree.
- o) Groundcover. Groundcover plantings are preferable to mulch where practical. Large areas of lawn are not desirable. Plantings with lower requirements for irrigation, fertilization and pesticide use are encouraged. Plants with similar cultural requirements should be grouped together.
- p) Outdoor Lighting. Light levels shall not exceed the minimum design guidelines defined by the Illuminating Engineering Society of North America (IESNA) and shall provide illumination necessary for safety and convenience while preventing glare and overspill onto adjoining properties and reducing the amount of skyglow. Light fixtures shall be Dark-Sky compliant and meet International Dark Sky Association certification requirements.
- q) Mechanicals. Mechanical equipment at ground level shall not be located in the front yard setback nor in open space and shall be screened by a combination of fencing and evergreen plantings. Rooftop mechanical equipment shall be screened and incorporated into the architectural design.
- r) Electrical transformers and generators. Electrical transformers and generators shall not be located at grade within the required setbacks to the extent allowed by utility company. Applicants shall consider locating transformers within buildings or within below grade vaults and locating generators on roofs. Transformers and generators located at grade shall be screened by a combination of fencing and evergreen plantings to the extent allowed by utility companies.
- s) Utilities. Locate utility meters to minimize their visibility. Integrate them into the building and site design. Minimize the visibility of utility connections.
- t) Dumpsters. Dumpsters shall be screened by a combination of fencing and planting. Where possible, dumpsters or other trash and recycling collection points shall be located within the building.
- u) Resiliency and Sustainability. Consider present and future climate conditions in assessing project environmental impacts, including carbon emissions, extreme precipitation, extreme heat, and sea

level rise. Projects must identify site and building strategies that eliminate, reduce, and mitigate adverse impacts including those due to changing climate conditions.

- v) Renewable Energy. Projects shall consider access to solar energy in building placement, orientation and design.
- w) Projects shall utilize low impact development strategies to the greatest extent possible, such as limiting the amount of impervious area, preserving and creating connected natural spaces, and using green infrastructure techniques such as rainwater harvesting, rain gardens, pollinator gardens, bioswales, permeable pavement, green roofs and tree canopy.
- x) Stormwater management. The application shall include strategies that demonstrate compliance of the construction activities and the proposed project with the most current versions of the Massachusetts Department of Environmental Protection Stormwater Management Standards, the Massachusetts Stormwater Handbook, Massachusetts Erosion Sediment and Control Guidelines, and, if applicable, additional requirements under the Milton MS4 Permit for projects that disturb more than one acre and discharge to the Town's municipal stormwater system, and an Operations and Management Plan for both the construction activities and ongoing post-construction maintenance and reporting requirements.

H. General Building Design Standards:

- a) The primary building shall have its principal façade and entrance facing the principal street.
- b) Entries shall be clearly defined and linked to a paved pedestrian network that includes a public sidewalk, if available.
- c) Multi-family housing and mixed-use development shall have common outdoor space that all residents can access. Such space may be located in any combination of ground floor, courtyard, rooftop, or terrace.
- d) Corner lots: A building on a corner lot shall indicate a primary entrance either along one of the street-facing façades or on the primary corner as an entrance serving both streets. Such entries shall be connected by a paved surface to the public sidewalk, if applicable.
- e) All façades shall be treated with similar care and attention in terms of entries, fenestration, and materials.
- f) Emergency exits should be integrated into the building architecture.
- g) Infill lots. Infill buildings shall meet the requirements of each subdistrict's front yard setback, unless the adjacent buildings are set back a distance that is less than the minimum front yard requirements. In that case, infill buildings may match the setback line of either adjacent building, or an average of the setback of the two buildings to provide consistency along the street.
- h) Parking shall be subordinate in design and location to the principal building façade.
 - 1. Surface parking. Surface parking shall be located to the rear or side of the principal building. Parking shall not be located in the setback between the building and any lot line adjacent to the public right-of-way unless approved by the Board.
 - 2. Integrated garages. The principal pedestrian entry into the building shall be more prominent in design and placement than the vehicular entry into the garage.
 - 3. Parking structures. Building(s) dedicated to structured parking on the same lot as one or more multi-family buildings or mixed-use development shall be subordinate in design and placement to the multi-family or mixed-use building(s) on the lot.
- i) Buildings greater than forty (40) feet in length, measured horizontally, shall incorporate wall plane recesses or projections having a depth not less than four (4) feet and extending at least twenty percent

(20%) of the length of the façade. No uninterrupted length of façade shall exceed forty (40) horizontal feet. No projection shall extend into a required setback.

- j) Buildings shall have a clearly defined base and roof edge so that the façade has a distinct base, middle, and top.
- k) All sides of buildings shall be given as much architectural detail as the front. The building shall present a unified architectural design approach. Where windows are not possible or appropriate for the intended use, vertical articulation in the form of raised or recessed surfaces shall be used to break up blank walls.
- l) Change in material shall accompany a change in form or plane and shall not be used within the same plane to reduce perceived bulk.
- m) Use durable materials that convey scale in their proportion, texture, finish and detailing and that contribute to the visual continuity of existing historic neighborhoods. Windows and doors shall have low reflectivity glass.
- n) Locate an addition to the side or rear of the existing building to the greatest extent possible.
- o) Entrances, exits, windows and doors shall be surrounded by architectural detail that highlights these features of the façade.
- p) In general, all windows shall be taller than they are wide. This requirement shall apply to windows on the first floor as well as upper floors. Windows shall be inset in order to create a shadow line and broken up with the use of mullions when possible.
- q) All stairways to upper floors shall be enclosed within the exterior walls of buildings.
- r) Garage entrances and service and loading areas shall not face an open space or street directly unless no other location is feasible.
- s) Rooftop terraces shall be set back a minimum of ten (10) feet from any façade wall and secured by a perimeter fence at least four (4) feet in height.

I. Building Design Standards: Multiple Buildings on a Parcel

- a) For a mixed-use development, uses may be mixed within the buildings or in separate buildings.
- b) Parking and circulation on the site shall be organized so as to reduce the amount of impervious surface. Where possible, parking and loading areas shall be connected to minimize curb cuts onto public rights-of-way
- c) A paved pedestrian network shall connect parking to the entries to all buildings and the buildings to each other.
- d) The orientation of multiple buildings on a lot should reinforce the relationships among the buildings. All building façades shall be treated with the same care and attention in terms of entries, fenestration, and materials.
- e) The building(s) adjacent to the public street shall have a pedestrian entry facing the public street.

J. Building Design Standards: Mixed-Use Development

- a) In a mixed-use building, access to and egress from the residential component shall be clearly differentiated from access to other uses. Such differentiation may occur by using separate entrances or egresses from the building or within a lobby space shared among different uses.
- b) Retail facades shall have a greater proportion of transparency than solids.
- c) Retail facades shall include small setbacks at street level to incorporate seating, displays and rain cover.

- d) Sidewalk width at retail facades shall be a minimum of 10 feet.
- e) Paved pedestrian access from the residential component shall be provided to residential parking and amenities and to the public sidewalk, as applicable.
- f) Parking and circulation on the site shall be organized so as to reduce the amount of impervious surface. Where possible, parking and loading areas shall be connected to minimize curb cuts onto public rights-of-way.

K. Design Guidelines

The Board may adopt and amend, by simple majority vote, Design Guidelines which shall be applicable to all rehabilitation, redevelopment, or new construction within the applicable districts. Such Design Guidelines must be objective and not subjective and may only address the scale and proportions of buildings, the alignment, width, and grade of streets and sidewalks, the type and location of infrastructure, the location of building and garage entrances, off street parking, the protection of significant natural site features, the location and design of on-site open spaces, exterior signs, and buffering in relation to adjacent properties. Design Guidelines may contain graphics illustrating a particular standard or definition in order to make such standard or definition clear and understandable

L. Waivers

The Board may, upon written request of the applicant, waive any of the submission requirements of this Section. Applicants requesting waivers shall make such requests at a Pre-Application Conference with the Board at a public meeting, in order that the Planning Department and Board may make a determination prior to the first public hearing that such waiver is appropriate. If, after the application has been filed and during the review process and public meeting or hearing, the Board determines that additional information is required in order for the Board to evaluate the waiver request, the applicant shall submit the desired information.

The Board may, upon written request of the applicant, waive site and/or building design standards of this Section, in the interests of design flexibility and overall project quality, and upon a finding of consistency of such variation with the overall purpose and objectives of this Section.

M. Authority of the Board

- a) Whenever an activity or use requires both site plan approval and a special permit or permits for which the Planning Board is the Special Permit Granting Authority, the Board shall conduct such reviews concurrently.
- b) The Board may impose reasonable conditions necessary to satisfy compliance with the Review Standards in Section F.
- c) The Board may impose reasonable conditions to ensure compliance with the applicable requirements of the Zoning By-Law, to protect adjacent properties and the neighborhood from significantly detrimental impacts of the proposed project, and to ensure public health, safety and welfare.
- d) The Board may disapprove a site plan only if the Board finds:
 1. The site plan review application is not complete in accordance with this Section and the Design Guidelines; or
 2. The proposed use and development of the site does not comply with the applicable use and development requirements of the Zoning Bylaw; or
 3. No reasonable conditions can be imposed to ensure public health, safety, and welfare by eliminating or reducing any significantly detrimental impacts that would result from development of the site as proposed.

- e) The Board may allow minor modifications of the site plan design or construction details that do not alter the intent or conditions of the approval. Major modifications will require a new site plan review application. The Board has the sole discretion to determine whether a proposed site plan modification is minor.
- f) The Building Inspector may not issue a certificate of occupancy for any use or development subject to site plan review until the site has been developed in compliance with the approved site plan. The Building Inspector may issue a temporary occupancy permit provided the applicant posts sufficient monetary security to ensure full compliance within six months.

N. Time Limits

The Board shall consider the site plan review application at a public meeting held no less than 30 days and no more than 45 days after receipt of a complete application. The Board may continue such meeting as it deems necessary to ensure adequate review; but, with the exception of a site plan review being conducted concurrently with proceedings on a related special permit application, the Board may not continue the hearing for more than 60 days unless requested to do so, in writing, by the applicant.

The time limits specified herein for hearings and for the decision required under Section O shall not apply to proceedings conducted concurrently by the Board on a related special permit application for the subject property. In these circumstances, the Board's review of the site plan may continue until the special permit hearing concludes at which time separate written decisions shall be filed in the office of the Town Clerk with a copy of the site plan review decision provided to the Building Inspector.

O. Decision

The decision of the Board shall be by a majority vote of the Board as constituted (i.e., three affirmative votes). In the absence of appropriate circumstances entitling the Board to additional review time, as defined herein, the Board shall issue and file with the Town Clerk its written decision, either approving or disproving the site plan, no more than 120 days after the receipt of a complete site plan review application, and the failure to so issue and file a written decision within such 120 day period shall be deemed to constitute constructive approval of the site plan as submitted. For purposes of this paragraph, "appropriate circumstances entitling the Board to additional review time" shall mean: (a) the applicant's consent to extend said 120 period; or (b) the Board's determination, in its reasonable discretion, that based upon the nature of the application and proposed project, the volume of material or information presented to the Board in connection with the underlying hearing, the complexity of any technical or legal issues arising out of the Board's review, and other similar factors, additional time exceeding said 120 period is necessary to facilitate an adequate review of the application.

P. Project Phasing

An Applicant may propose, in a Site Plan Approval submission, that a project be developed in phases. Site Plan Approval shall extend only to the extent of the phases which are shown in full compliance with the requirements of this Section and all associated impacts are shown as of the completion of that phase or phases.

Q. Appeal

Any person aggrieved by a decision of the Board made under this Section may appeal said decision under MGL c. 40A, § 17 by filing an action with the Superior Court or Land Court no later than 20 days following the Board's filing of said decision with the Town Clerk, and otherwise in accordance with the procedures set forth in MGL c. 40A, § 17.

R. Withdrawal of Application

Any application for a permit submitted hereunder may be withdrawn without prejudice by notice in writing to the Board prior to the notice of a public hearing being posted or mailed. Withdrawal of any application thereafter requires Board approval. No refund of fees will be provided if an application is withdrawn.

S. Permit Lapse

Any Site Plan Approval issued under this section shall lapse within three years if substantial use thereof has not commenced except for good cause.

T. Severability

If any provision of this Section is found to be invalid by a court of competent jurisdiction, the remainder of Section shall not be affected but shall remain in full force and effect. The invalidity of any provision of this Section shall not affect the validity of the remainder of Milton's Zoning Bylaw.

And to authorize the Town Clerk to make clerical revisions to section numbers and headings.

RECOMMENDED that the Town vote Yes.

COMMENT: 

DRAFT

DRAFT

Town of Milton
525 Canton Ave
Milton, MA 02186

**Town Meeting will be held on
Monday, May 6th
Beginning at 7:30 p.m.**

The Milton High School auditorium
is reserved for additional Town Meeting
sessions at 7:30 p.m. on May 7, May 8, May 13,
May 14, and May 15.

PRSR STD
U.S. POSTAGE
PAID
PERMIT NO.
59792
BOSTON, MA

ECRWSS
POSTAL CUSTOMER RESIDENT
MILTON, MA 02186

**TOWN OF MILTON
2025**



ANNUAL TOWN ELECTION WARRANT

**TUESDAY, APRIL 29, 2025
POLLS OPEN: 7:00AM
POLLS CLOSE: 8:00PM**

2025

ANNUAL TOWN ELECTION

Commonwealth of Massachusetts, SS
County of Norfolk

To any of the constables of the Town of Milton in said County:

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Milton, qualified to vote in Elections and Town affairs, to meet at the several designated polling places in their respective Precincts in said Milton, to wit:

In Precinct 1.	Tucker School, Blue Hills Parkway
In Precinct 2.	Milton Senior Center, Walnut Street
In Precinct 3.	Cunningham Park Community Center, Edge Hill Road
In Precinct 4.	Milton Senior Center, Walnut Street
In Precinct 4A.	Milton Senior Center, Walnut Street
In Precinct 5.	Copeland Field House, Milton High School, Gile Road
In Precinct 6.	Cunningham School Gymnasium, Edge Hill Road
In Precinct 7.	Cunningham Park Community Center, Edge Hill Road
In Precinct 8.	Cunningham School Gymnasium, Edge Hill Road
In Precinct 9.	Copeland Field House, Milton High School, Gile Road
In Precinct 10.	Tucker School, Blue Hills Parkway

On Tuesday, April 29, 2025, next at 7 o'clock in the forenoon, then and there to bring in to Precinct Officers of their precincts their votes on the one ballot respectively the following Town Officers to wit:

Two members of the SELECT BOARD and SURVEYOR OF THE HIGHWAY for a term of three years
A TOWN MODERATOR for a term of three years
One ASSESSOR for a term of three years
Two SCHOOL COMMITTEE members for a term of three years
One PARK COMMISSIONER for a term of three years
One member of the BOARD of HEALTH for a term of three years
Three TRUSTEES of the PUBLIC LIBRARY for a term of three years
Four CONSTABLES for a term of three years
One TRUSTEE of the CEMETERY for a term of five years
One member of the HOUSING AUTHORITY for a term of five years
Two members of the PLANNING BOARD for a term of three years.

One hundred one Town Meeting Members as follows:

Precinct One: Nine for a term of three years

Precinct Two:	One for a term of two years to fill a vacancy One for a term of one year to fill a vacancy Ten for a term of three years
Precinct Three:	One for a term of one year to fill a vacancy Ten for a term of three years
Precinct Four & Four A	Eleven for a term of three years
Precinct Five:	Nine for a term of three years
Precinct Six:	Nine for a term of three years
Precinct Seven:	Ten for a term of three years
Precinct Eight:	Ten for a term of three years
Precinct Nine:	Ten for a term of three years
Precinct Ten:	One for a term of two years to fill a vacancy Eight for a term of three years One for a term of one year to fill a vacancy

QUESTION 1

“Shall the Town of Milton be allowed to assess an additional \$8,800,000.00 in real estate and personal property taxes for the purpose of funding the operating budgets of the Town and the Public Schools and an additional \$700,000.00 in real estate and personal property taxes for the purpose of funding an Operating Budget Stabilization Fund for the fiscal year beginning July 1, 2025?

YES _____ NO _____”

For these purposes the polls will be open at each and all of said precincts at seven o’clock in the forenoon and will be closed at eight o’clock in the evening.

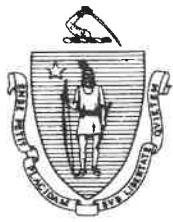
And you are directed to warn said inhabitants qualified as aforesaid to meet at the times and places and for the purposes herein mentioned by posting attested copies of the Warrant in each of the Post Offices of said Town at least seven days before said election. The warrants for all elections shall be made available to read and download on the town’s website and paper copies shall be available at the Select Board’s Office, the Senior Center, and the Milton Public Library at least seven days before the day of such elections. The Town Administrator may add more locations for the distribution of paper copies of all warrants as needed.

Hereof fail not and make due return of this warrant with your doings thereon to the Town Clerk, on or before said 29th day of April, 2025.

Given under our hands at Milton this 8th day of April 2025.

Richard G. Wells, Jr.
Roxanne F. Musto
John C. Keohane
Erin G. Bradley
Benjamin D. Zoll

A True Copy: Attest
William J. Neville
Constable of Milton



*The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
www.mass.gov/abcc*

**RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION
MONETARY TRANSMITTAL FORM**

APPLICATION FOR AMENDMENT-Change of Officers, Stock or Ownership Interest

**APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL
LICENSING AUTHORITY.**

ECRT CODE: RETA

Please make \$200.00 payment here: [ABCC PAYMENT WEBSITE](#)

**PAYMENT MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR INDIVIDUAL AND INCLUDE THE
PAYMENT RECEIPT**

ABCC LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY)

00003-CL-0720

ENTITY/ LICENSEE NAME Wollaston Golf Club

ADDRESS 999 Randolph Avenue

CITY/TOWN Milton

STATE MA

ZIP CODE 02186

For the following transactions (Check all that apply):

<input type="checkbox"/> New License	<input type="checkbox"/> Change of Location	<input type="checkbox"/> Change of Class (i.e. Annual / Seasonal)	<input type="checkbox"/> Change Corporate Structure (i.e. Corp / LLC)
<input type="checkbox"/> Transfer of License	<input type="checkbox"/> Alteration of Licensed Premises	<input type="checkbox"/> Change of License Type (i.e. club / restaurant)	<input type="checkbox"/> Pledge of Collateral (i.e. License/Stock)
<input type="checkbox"/> Change of Manager	<input type="checkbox"/> Change Corporate Name	<input type="checkbox"/> Change of Category (i.e. All Alcohol/Wine, Malt)	<input type="checkbox"/> Management/Operating Agreement
<input checked="" type="checkbox"/> Change of Officers/ Directors/LLC Managers	<input type="checkbox"/> Change of Ownership Interest (LLC Members/ LLP Partners, Trustees)	<input type="checkbox"/> Issuance/Transfer of Stock/New Stockholder	<input type="checkbox"/> Change of Hours
		<input type="checkbox"/> Other <input type="text" value=""/>	<input type="checkbox"/> Change of DBA

**THE LOCAL LICENSING AUTHORITY MUST SUBMIT THIS
APPLICATION ONCE APPROVED VIA THE ePLACE PORTAL**

**Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150-2358**



Commonwealth of Massachusetts
Department of Revenue
Geoffrey E. Snyder, Commissioner

mass.gov/dor

Letter ID: L0209390496
Notice Date: February 17, 2025
Case ID: 0-002-774-798



CERTIFICATE OF GOOD STANDING AND/OR TAX COMPLIANCE



WOLLASTON GOLF CLUB
999 RANDOLPH AVE
MILTON MA 02186-5841



Why did I receive this notice?

The Commissioner of Revenue certifies that, as of the date of this certificate, WOLLASTON GOLF CLUB dba:WOLLASTON GOLF CLUB is in compliance with its tax obligations under Chapter 62C of the Massachusetts General Laws.

This certificate doesn't certify that the taxpayer is compliant in taxes such as unemployment insurance administered by agencies other than the Department of Revenue, or taxes under any other provisions of law.

This is not a waiver of lien issued under Chapter 62C, section 52 of the Massachusetts General Laws.

What if I have questions?

If you have questions, call us at (617) 887-6400, Monday through Friday, 9:00 a.m. to 4:00 p.m.

Visit us online!

Visit mass.gov/dor to learn more about Massachusetts tax laws and DOR policies and procedures, including your Taxpayer Bill of Rights, and MassTaxConnect for easy access to your account:

- Review or update your account
- Contact us using e-message
- Sign up for e-billing to save paper
- Make payments or set up autopay

Edward W. Coyle, Jr., Chief
Collections Bureau

Department of Unemployment Assistance

Commonwealth of Massachusetts

Executive Office of Labor & Workforce Development



Certificate of Compliance

Date: March 26, 2025

Letter ID: L0005037929

Employer ID (FEIN): XX-XXX3120

WOLLASTON GOLF CLUB INC
999 RANDOLPH AVE
MILTON MA 02186-5841

Certificate ID: L0005037929

FEIN: 04-1983120

The Department of Unemployment Assistance certifies that as of 25-Mar-2025, WOLLASTON GOLF CLUB INC is current in all its obligations relating to contributions, payments in lieu of contributions, and the employer medical assistance contribution established in G.L. c. 149, § 189.

This certificate expires on 24-Apr-2025 .

Sincerely,

Katie Dishnica, Director
Department of Unemployment Assistance

Questions?

Revenue Enforcement Unit

Department of Unemployment Assistance

Email us: Revenue.Enforcement@mass.gov

Call us: (617) 626-5750

APPLICANT'S STATEMENT

I, the: sole proprietor; partner; corporate principal; LLC/LLP manager
Authorized Signatory

of
Name of the Entity/Corporation

hereby submit this application (hereinafter the "Application"), to the local licensing authority (the "LLA") and the Alcoholic Beverages Control Commission (the "ABCC" and together with the LLA collectively the "Licensing Authorities") for approval.

I do hereby declare under the pains and penalties of perjury that I have personal knowledge of the information submitted in the Application, and as such affirm that all statements and representations therein are true to the best of my knowledge and belief. I further submit the following to be true and accurate:

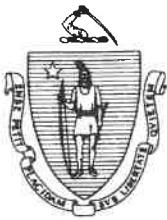
- (1) I understand that each representation in this Application is material to the Licensing Authorities' decision on the Application and that the Licensing Authorities will rely on each and every answer in the Application and accompanying documents in reaching its decision;
- (2) I state that the location and description of the proposed licensed premises are in compliance with state and local laws and regulations;
- (3) I understand that while the Application is pending, I must notify the Licensing Authorities of any change in the information submitted therein. I understand that failure to give such notice to the Licensing Authorities may result in disapproval of the Application;
- (4) I understand that upon approval of the Application, I must notify the Licensing Authorities of any change in the ownership as approved by the Licensing Authorities. I understand that failure to give such notice to the Licensing Authorities may result in sanctions including revocation of any license for which this Application is submitted;
- (5) I understand that the licensee will be bound by the statements and representations made in the Application, including, but not limited to the identity of persons with an ownership or financial interest in the license;
- (6) I understand that all statements and representations made become conditions of the license;
- (7) I understand that any physical alterations to or changes to the size of the area used for the sale, delivery, storage, or consumption of alcoholic beverages, must be reported to the Licensing Authorities and may require the prior approval of the Licensing Authorities;
- (8) I understand that the licensee's failure to operate the licensed premises in accordance with the statements and representations made in the Application may result in sanctions, including the revocation of any license for which the Application was submitted; and
- (9) I understand that any false statement or misrepresentation will constitute cause for disapproval of the Application or sanctions including revocation of any license for which this Application is submitted.
- (10) I confirm that the applicant corporation and each individual listed in the ownership section of the application is in good standing with the Massachusetts Department of Revenue and has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting of child support.

Signature:



Date:

Title:



*The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
www.mass.gov/abcc*

APPLICATION FOR AMENDMENT
-Change of Officers, Stock or Ownership Interest

Change of Officers/ Directors/LLC Managers **Change of Stock Interest**

- Payment Receipt
- Monetary Transmittal Form
- DOR Certificate of Good Standing
- DUA Certificate of Compliance
- Change of Officer/Directors Application
- Vote of the Entity
- CORI Authorization
- Business Structure Documents
 - If Sole Proprietor, **Business Certificate**
 - If partnership, **Partnership Agreement**
 - If corporation or LLC, **Articles of Organization** from the Secretary of the Commonwealth

(e.g. New Stockholders or Transfer or Issuance of Stock)

- Payment Receipt
- Monetary Transmittal Form
- DOR Certificate of Good Standing
- DUA Certificate of Compliance
- Change of Stock Application
- Financial Statement
- Vote of the Entity
- CORI Authorization
- Purchase & Sale Agreement
- Supporting Financial Records
- Advertisement
- Business Structure Documents
 - If Sole Proprietor, **Business Certificate**
 - If partnership, **Partnership Agreement**
 - If corporation or LLC, **Articles of Organization** from the Secretary of the Commonwealth

Change of Ownership Interest

(e.g. LLC Members, LLP Partners, Trustees etc.)

- Payment Receipt
- Monetary Transmittal
- DOR Certificate of Good Standing
- DUA Certificate of Compliance
- Change of Stock Application
- Financial Statement
- Vote of the Entity
- CORI Authorization
- Business Structure Documents
- Purchase & Sale Agreement
- Supporting Financial Records
- Advertisement
 - If Sole Proprietor, **Business Certificate**
 - If partnership, **Partnership Agreement**
 - If corporation or LLC, **Articles of Organization** from the Secretary of the Commonwealth

Non-Profit Club Change of Officers/ Directors

- ✓ • Payment Receipt
- ✓ • Monetary Transmittal Form
- ✓ • DOR Certificate of Good Standing
- DUA Certificate of Compliance
- Change of Officer/Directors Application
- ✓ • Vote of the club signed by an approved officer
- ✓ • Business Structure Documents -**Articles of Organization** from the Secretary of the Commonwealth

Management Agreement

- Payment Receipt
- Monetary Transmittal Form
- DOR Certificate of Good Standing
- DUA Certificate of Compliance
- Vote of Entity
- Management Agreement

**If abutter notification and advertisement are required for transaction, please see the local licensing authority.*

1. BUSINESS ENTITY INFORMATION

Entity Name

Wollaston Golf Club

Municipality

Milton

ABCC License Number

00003-CL-0720

Please provide a narrative overview of the transaction(s) being applied for. Attach additional pages, if necessary.

Change of Officers and Directors. President changed from Patrick O'Brien to Stephen Bold. Vice President changed from Stephen Bold to Edward Regan. Clerk changed from Edward Regan to David Goodhue. Directors Mark Toglia and John Hynes are no longer serving. New Directors Michael Shaw and Michael LeBlanc are replacing them.

APPLICATION CONTACT

The application contact is the person who should be contacted with any questions regarding this application.

Name

Title

Email

Phone

Nicole Gulla

Clubhouse Manager

617.698.0800 x103

APPLICATION FOR AMENDMENT-Change of Officers, Stock or Ownership Interest

2. PROPOSED OFFICERS, STOCK OR OWNERSHIP INTEREST

List all individuals or entities that will have a direct or indirect, beneficial or financial interest in this license (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.). Attach additional page(s) provided, if necessary, utilizing Addendum A.

- The individuals and titles listed in this section must be identical to those filed with the Massachusetts Secretary of State.
- The individuals identified in this section, as well as the proposed Manager of Record, must complete a CORI Release Form.
- Please note the following statutory requirements for Directors and LLC Managers:
On Premises (E.g. Restaurant/ Club/Hotel) Directors or LLC Managers - At least 50% must be US citizens;
Off Premises(Liquor Store) Directors or LLC Managers - All must be US citizens and a majority must be Massachusetts residents.
- If you are a Multi-Tiered Organization, please attach a flow chart identifying each corporate interest and the individual owners of each entity as well as the Articles of Organization for each corporate entity. Every individual must be identified in Addendum A.

Name of Principal	Residential Address	SSN	DOB
Stephen Bold			
Title and or Position	Percentage of Ownership	Director/ LLC Manager US Citizen	MA Resident
President	0%	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Name of Principal	Residential Address	SSN	DOB
Edward Regan			
Title and or Position	Percentage of Ownership	Director/ LLC Manager US Citizen	MA Resident
Vice President	0%	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Name of Principal	Residential Address	SSN	DOB
Lawrence Curran			
Title and or Position	Percentage of Ownership	Director/ LLC Manager US Citizen	MA Resident
Treasurer	0%	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Name of Principal	Residential Address	SSN	DOB
David Goodhue			
Title and or Position	Percentage of Ownership	Director/ LLC Manager US Citizen	MA Resident
Clerk	0%	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Name of Principal	Residential Address	SSN	DOB
Ryan Magner			
Title and or Position	Percentage of Ownership	Director/ LLC Manager US Citizen	MA Resident
Director	0%	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Name of Principal	Residential Address	SSN	DOB
R. Bradford Porter			
Title and or Position	Percentage of Ownership	Director/ LLC Manager US Citizen	MA Resident
Director	0%	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No

Additional pages attached?

Yes No

CRIMINAL HISTORY

Has any individual listed in question 2, and applicable attachments, ever been convicted of a State, Federal or Military Crime? If yes, attach an affidavit providing the details of any and all convictions.

Yes No

MANAGEMENT AGREEMENT

Are you requesting approval to utilize a management company through a management agreement? Please provide a copy of the management agreement.

Yes No

2. PROPOSED OFFICERS, STOCK OR OWNERSHIP INTEREST(Continued...)

List all proposed individuals or entities that will have a direct or indirect, beneficial or financial interest in this license (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.).

Entity Name

Wollaston Golf Club

Percentage of Ownership in Entity being Licensed
(Write "NA" if this is the entity being licensed)

NA

Name of Principal

Michael Shaw

Residential Address

SSN

DOB

Title and or Position

Director

Percentage of Ownership

0%

Director

Yes No

US Citizen

Yes No

MA Resident

Yes No

Name of Principal

Michael LeBlanc

Residential Address

SSN

DOB

Title and or Position

Director

Percentage of Ownership

0%

Director

Yes No

US Citizen

Yes No

MA Resident

Yes No

Name of Principal

Patrick Mathews

Residential Address

SSN

DOB

Title and or Position

Director

Percentage of Ownership

0%

Director

Yes No

US Citizen

Yes No

MA Resident

Yes No

Name of Principal

John Cronin

Residential Address

SSN

DOB

Title and or Position

Director

Percentage of Ownership

0%

Director

Yes No

US Citizen

Yes No

MA Resident

Yes No

Name of Principal

Residential Address

SSN

DOB

Title and or Position

Percentage of Ownership

Director

Yes No

US Citizen

Yes No

MA Resident

Yes No

Name of Principal

Residential Address

SSN

DOB

Title and or Position

Percentage of Ownership

Director

Yes No

US Citizen

Yes No

MA Resident

Yes No

Name of Principal

Residential Address

SSN

DOB

Title and or Position

Percentage of Ownership

Director

Yes No

US Citizen

Yes No

MA Resident

Yes No

CRIMINAL HISTORY

Has any individual identified above ever been convicted of a State, Federal or Military Crime?
If yes, attach an affidavit providing the details of any and all convictions.

Yes No